

**Department for Aging and Rehabilitative Services (DARS)
State Rehabilitation Council
Draft Retreat Meeting Minutes
November 18, 2019**

A retreat of the State Rehabilitation Council (SRC) was held on November 18, 2019 at the DARS Central Office, 8004 Franklin Farms Drive, Henrico, VA 23229.

Members Present: Aaron Bossard, Garrett Brumfield, Tammy Burns, Pamela Cobler, Brian Evans, Kathy Hayfield, Daniel Irwin, Angie Leonard, Joliefawn Liddell, Dawn Mosley, Madeline Nunnally, Justin Spurlock, and Jennifer Witteborg

Members Absent: Linda Garris-Bright and Shawn Utt

Others Present: Dale Batten, DRS Director; Barbara Burkett, VR Lead Program Analyst; Catherine Harrison, Policy and Legislative Affairs Director; Leah Mills, VR Policy Analyst; Liz Smith, Support Staff; Elizabeth Patacca, Support Staff, and 5 student guests who were observing the interpreters.

Call to Order: The meeting was called to order at 10:00 a.m.

Introduction of Members: Mr. Brumfield welcomed new and current Council members and asked them to introduce themselves.

SRC: Looking at Your Roles and Responsibilities

Sherry Taylor, Executive Director of the West Virginia State Rehabilitation Council (SRC) and National Coalition of State Rehabilitation Councils (NCSRC) Board Member provided a presentation on the SRC roles and responsibilities and an overview of the NCSRC, including information on the October NCSRC Conference.

Working Lunch: The Virginia Freedom of Information Act Public Meeting Provisions

Liz Smith presented to the Council on the public meeting provisions of the Virginia Freedom of Information Act.

Evaluating the Effectiveness of the VR Program FFY 2018 Performance: Success, Challenges and Trends Overview of the DRS Organizational Structure

Barbara Burkett, DARS VR Lead Program Analyst, and Dale Batten, DRS Director, presented to the Council an overview of DARS VR Program performance for Federal Fiscal Year 2019.

Development of SRC Recommendations

The SRC reviewed their 2018 recommendations to the agency with suggestions for the next version. At tomorrow's meeting, the SRC will receive a draft of their 2019 recommendations for approval for inclusion in their 2019 Annual Report and the SRC Recommendations Section of the Vocational Rehabilitation Services Portion of the Combined State Plan.

The retreat was adjourned at 3:00 p.m.