

Hampton Roads Regional Jail

Board Meeting 1/15/2020

Members & Alternates Attendance

- Chris Pascal (CSO) Proxy
- Dr. L. Pettis Patton (P)
- Gabe Morgan (NNSO)
- Mike O'Toole (NSO)
- Robert Geis (C) Chairman
- Martin Thomas (N)
- B.J. Roberts (HSO)
- Alan Archer (NN)
- Michael Goldsmith (N)
- Brian DeProfio (H)
- Mike O'Toole (NSO)
- Sharon Scott (NN)

A quorum was present.

Others Recorded Attending: David Hackworth, Superintendent; Asst. Supt. Chris Walz; Ms. Krasinda Barton; Pam Westbrook; Deborah Hand; Deanna Isom; Capt. Barnes; Capt. Bhagirath; Jeff Rosen, Esq.; April Brumley; Rebecca Hopkins.

Call to Order

- Robert Geis (hereafter, CG) called the regular meeting of the Hampton Roads Regional Jail Authority to order at the Hampton Roads Regional Jail, 2690 Elmhurst Lane Portsmouth, Virginia 23701, on the 15th day of January at 1:30 p.m. in the large training room.

Opening

CG opens the meeting welcoming everyone.

Approval of Minutes

CG allowed time for the Members to review the minutes.

Col. Hackworth – There were some grammatical errors that were fixed within the minutes and updated in the packets today.

CG asked for a motion for the Board to approve the minutes from December 18th. Martin Thomas moved to approve the minutes. Michael Goldsmith seconded. The Motion Carried.

Treasurer's Report

- Deanna Isom – We do see some trends going down. Main medical is trending to be under budget. Personnel services and employee benefits are trending under budget as well.
- Deanna Isom – I would like to request that the board adopt the treasurer's report.
- Gabe Morgan Motioned to approve the treasurer's report. Sharon Scott Seconded. The motion carried.

Final Budget for FY2021

- Col. Hackworth – The board did approve the preliminary budget last month with no changes. We went ahead and placed this as an agenda item and at the board's pleasure to go ahead and approve the final budget for FY 2021. If not, we can move this to the next board meeting.
- Sharon Scott Motioned to approve the final budget for FY2021. Brian DeProfio Seconded. The motion carried.
- Gabe Morgan – I just wanted to make sure we were under the understanding that we are gearing up for the additional personnel. If for any reason we do not meet the goal, that money will not be put into the capital but forward into next year's budget to off-set any pre-diem increases. I just want that as an understanding that it will stay in the operating budget.
- CG- We did speak on that at the last meeting. If for some reason we were not be able to hit the mark, then we would not take that money and use it for any other purpose, we would save it and apply it to hiring people the following year.
- Col. Hackworth – I want to add as well since we have approved the budget, at the next board meeting we will be presenting a resolution as required by the Virginia Retirement System that has to be approved by the authority for the 1.85 factor change.

Annual Report

- Col. Hackworth – In accordance with Article 8, Item Number 3 of the by-laws, annually the authority must submit to the member sub-divisions a report showing activities, budget and all revenue expenditures, employee compensation schedule and other similar data. We have prepared that and Chairman Geis has signed that. The only thing I did not include was the CAFR, but this whole packet including that will be sent out once approved. I ask for a motion that the board adopt the annual report.
- Michael Goldsmith motioned to approve the report. Gabe Morgan Seconded. The motion carried

Review of operations and Activities

Medical

- Pam Westbrook – Since the last board meeting we have 49 patients (hereafter Pt) receiving medications for HIV. For the Temporary Detention Orders currently it is 8 for the month of December. We have 5 pregnant females in the facility. 2 over 30 weeks

and 2 are currently on Opiate Replacement Maintenance. We have 22 Pts with Cancer. 1 Pts receiving radiation and 1 receiving chemotherapy. These number will go up, we are expecting a couple more Pts to come in this week that are cancer Pts. Within the facility we have 27 men over the age of 65 and 4 females over 65. In reference to the special needs list we have 9 Pts with paraplegia. 16 that are intellectually delayed and 6 receiving dialysis. We have 3 total care Pts. We also have 3 Pts that need assistance with care. For our upcoming surgeries we have 1 ENT Surgery and 1 Fistula surgery which was already completed.

- Gabe Morgan – For the Pts that are over 65 can we break down charges and such to see if we can help these folks out? It comes to a point where it is counterproductive where people are no longer a threat at 65.
- Col. Hackworth – We can go through and break down these charges and see if they are local responsible or state responsible.

Security

- Capt. Bhagirath – For our jurisdictional runs for the city of Chesapeake – 50 runs, Hampton a total of 70, Newport News a total of 75, Norfolk 61 and Portsmouth had 39. Transportation runs to include courts, bonding and releases to total 295. We had 4 trips to DOC, 11 to Maryview Hospital, 28 to Norfolk General, 9 runs via ambulance, 29 ER run by jail transport, 115 scheduled medical appointments, and 19 runs to the mental health facilities. This totals to 215. If you include everything it is 510 and then the return trips to the facility are 397, for a grand total of 907 transportation runs.
- Gabe Morgan – I just want to touch base on the video arraignment and where we are at with that.
- Col. Hackworth – We have received the mobile unit and everything is ready. We will start moving next month.
- Gabe Morgan – We may need to work with the judges in the member jurisdictions. The code says that if it is available and the inmate is outside the jurisdiction then it has to be used.
- Col. Hackworth – We have spoken with some of the judges I believe it was Judge Holder who came here from the city of Portsmouth, so they are utilizing it. Some of the judges are a little hesitant to use it but we are certain we will get there.
- Col. Hackworth – Just to give you another update with our Medicaid process. We have spoke with our medical contact monitor to try to speak with Sentara about Medicaid pricing for everyone. Sentara has been very responsive, and we will be meeting with them soon. We brought this up last year with Maryview but that died shortly after, but it is proving to be a great plan with Sentara.

Human Resources

- April Brumley – We currently have 19 vacancies. For the month of December, we had 3 immediate resignations – all 3 went to another facility. We also had 1 termination who were no call no show for 3 or more shifts. As far as recruitment we have 4 new officers

starting February 3rd. We have 3 final interviews today and Polygraphs scheduled all next week. We have our job fair next week and we have advertised on Facebook, LinkedIn, the Radio, and word of mouth. We do have an ad running on 97.3 the eagle and we have had many people calling up to advise they will be attending the job fair. So, I think that this will be a big success.

Maintenance Projects

- Capt. Barnes – We had 2 boilers installed and are operating. There was a leak in our cooling tower but that has been repaired. We will be starting the kitchen floor soon. We are searching for the best course of action to get that started. On the records and classification side we had a total of 136 new intakes and a total 118 releases.

Mental Health Grant

- Bruce Hurdle – For the quarter which starts October to the present we have had 146 referrals and out of those 85 were enrolled with the grant. This Quarter we completed thinking for a change and seeking safety we provided 60 hours. For the whole quarter 23 TDOs were requested and 20 were granted.
- Gabe Morgan – Can we get a copy of that report?
- Col. Hackworth – Yes, we can get that to you.

CG – I know it is not on the agenda but is there any new business?

Gabe Morgan – I would just like to say thank you. We received a letter and we had a long conversation and I love him, and I hate him, but I understand fully. Anything we can do to make this easier for you. I want to thank you for the tremendous job you have done.

Dr. Patton – I got the email yesterday I believe. My heart dropped because the day that you walked in here my first words were, "That's the man for the job." The day I met you, you have been the definition of professionalism and excellence. You are just such an asset and nothing but great things are ahead for you and your family. We know where Mason is and who's he is.

Sharon Scott – I just have to add, you have been the easiest person to work with. You have fed us all the information and let us know what is going on and have made it so easy.

Col. Hackworth – I think one of the questions that Dr. Patton asked me was if I'm worried and my answer was no because it was a team effort and I have resources. I got a question yesterday about the board and I said that you have all supported me and I thank you so much for that. Whoever the superintendent is, they are successful not because of the seat, but because of the people who work here. The people who have surrounded me, from the bottom of my heart to the staff thank you.

Closed Session

CG- We do have material for a closed session.

- Chairman Geis read the Closed Session statute.
- Roll Call was taken prior to the closed session.

Closed Session

After the Closed Session, Roll Call was taken. The statute was then read to reopen the session.

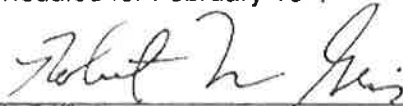
CG- We did discuss the cession of Col. Hackworth in closed session, so I will ask for a motion.

Gabe Morgan – I motion the board to appoint Lt. Col. Walz as the Interim Superintendent after the retirement of Col. Hackworth until the Superintendent is selected. B. J. Roberts seconded. The motion carried.

CG – That is all of our agenda items. I would entertain a motion to adjourn. Martin Thomas Motioned for adjournment and Gabe Morgan seconded. CG adjourned the meeting.

The next meeting is scheduled for February 19th.

Chair Signature: _____



Recording Secretary: _____

