

NORTHERN VIRGINIA COMMUNITY COLLEGE BOARD MEETING

March 16, 2020, 4:00pm - 6:30pm
Brault Building, Annandale Campus



**Northern Virginia
Community College**

COMMITTEE MEETINGS

Finance, Building and Sites Advisory Committee Meeting

Mr. Todd Rowley (Chair), Mr. Alvie Johnson, Mr. Christopher Wade
4:30-5:00pm - Room 322

Staffed by Ina Dimkova and Cory Thompson

Student Services and Success Advisory Committee Meeting

Mr. John Porter (Chair), Ms. Jennifer McGarey, Ms. Julie Felgar
4:00-5:00pm - Room 274

Staffed by Frances Villagran-Glover and Dana Kauffman

Academic Curriculum and Workforce Development Committee Meeting

Dr. Kerstin Carlson Le Floch (Chair), Ms. Zuzana Steen, Mr. Ron Gill
3:30-5:00pm - Room 219

Staffed by Sheri Robertson and Steve Partridge

College Board Meeting to begin at 5:15pm in room 321



**Northern Virginia
Community College**

Northern Virginia Community College Board
Meeting March 16, 2020, 5:15PM,
Brault Building Room 321
Agenda

1. CALL TO ORDER - Chairman of the Board

1.1 ROLL CALL- Mariella Abanto

1.2 ADOPTION OF THE AGENDA FOR MARCH 16, 2020

*Agenda to be moved and seconded unless there is a motion to amend the agenda as submitted.
A motion to amend the agenda, if seconded, can be considered.*

2. CONSENT AGENDA

To be moved and seconded as a block, unless a motion is made, seconded and approved to consider the items "ad-seriatum" (separately). If this happens, each item will be considered individually with separate motions and seconds required.

2.1 Approval of the January 27, 2020 NOVA Board Minutes

TAB 1

RECOMMENDATION: The Northern Virginia Community College approves the Board minutes as presented.

Academic Curriculum and Workforce Development Committee

2.2 Advisory Committee Recommendations

TAB 2

Copies or Resumes are distributed to Academic Curriculum and Workforce Development Committee only.

See Advisory Boards and names on next page.

RECOMMENDATION: The Northern Virginia Community College Board has reviewed and approves the following recommendations for members of the Advisory Committee.

Business Management, A.A.S.

Shaun Anderson

Mark Botros

Sultan Chaudhry

Gus Gonzalez

Sean Vineyard

Harrison Wray

Diagnostic Medical Sonography, A.A.S.

Tatsiana Charapan

Randy Damron

Samar Saleem

Lauren Hand

Tammy Lamb

Amreen Hashmi

Nigel Thomas

Kendra Woodford

Engineering Technology, A.A.S

Robert Bowen

Information Systems Technology, A.A.S

David Linthicum

Air Conditioning and Refrigeration, A.A.S.

Scott Ruleman

3. ACTION ITEMS

Recommendations to be considered one item at a time with the action items to be moved individually by Committee Chairs. No second is required for these motions.

Academic Curriculum and Workforce Development Committee

**3.1 New Music Associate of Fine Arts AFA and
Discontinuance of the Music AS and AAA**

TAB 3

RECOMMENDATION: The Northern Virginia Community College Board has reviewed and approves the proposal to establish an Associate of Fine Arts Music program, to be effective Fall 2021. In addition, the Board approves the discontinuance of the Music Associate of Arts and the Music Associate of Applied Arts degree programs, to be effective Fall 2021 if the new Music Associate of Fine Arts receives SCHEV approval.

3.2 New Mobile Application Development Career Studies Certificate

TAB 4

RECOMMENDATION: The Northern Virginia Community College Board has reviewed and approves the proposal to establish a Mobile Application Development Career Studies Certificate, to be effective Fall 2020.

3.3 New Cloud Computing Technology Career Studies Certificate

TAB 5

RECOMMENDATION: The Northern Virginia Community College Board has reviewed and approves the proposal to establish a Cloud Computing Technology Career Studies Certificate, to be effective Fall 2020.

3.4 New Data Center Operations Career Studies Certificate **TAB 6**

RECOMMENDATION: The Northern Virginia Community College Board has reviewed and approves the proposal to establish a Data Center Operations Career Studies Certificate, to be effective Fall 2020.

3.5 New Engineering Technology Technician Career Studies Certificate **TAB 7**

RECOMMENDATION: The Northern Virginia Community College Board has reviewed and approves the proposal to establish an Engineering Technology Technician Career Studies Certificate, to be effective Fall 2020.

3.6 New Accounting Information Security with Data Analytics Career Studies Certificate **TAB 8**

RECOMMENDATION: The Northern Virginia Community College Board has reviewed and approves the proposal to establish an Accounting Information Security with Data Analytics Career Studies Certificate, to be effective Fall 2020.

3.7 New Automotive Diagnosis and Repair Career Studies Certificate **TAB 9**

RECOMMENDATION: The Northern Virginia Community College Board has reviewed and approves the proposal to establish an Automotive Diagnosis and Repair Career Studies Certificate, to be effective Fall 2020.

3.8 New Diesel Basic Repair Career Studies Certificate and Diesel Preventive Maintenance Career Studies Certificate and Discontinuance of The Diesel Mechanics Technology Career Studies Certificate **TAB 10**

RECOMMENDATION: The Northern Virginia Community College Board has reviewed and approves the proposal to establish a Diesel Basic Repair Career Studies Certificate and a Diesel Preventive Maintenance Career Studies Certificate, to be effective Fall 2020. The Board further approves the proposal to discontinue the Diesel Mechanics Technology Career Studies Certificate, to be effective Fall 2020.

3.9 Discontinuance of the Security Management Career Studies Certificate **TAB 11**

RECOMMENDATION: The Northern Virginia Community College Board has reviewed and approves the proposal to discontinue the Security Management Career Studies Certificate, to be effective Fall 2020.

3.10 Discontinuance of the Architectural Drafting Certificate

TAB 12

RECOMMENDATION: The Northern Virginia Community College Board has reviewed and approves the proposal to discontinue the Architectural Drafting Certificate, to be effective Fall 2020.

3.11 Emeritus Nomination

TAB 13

RECOMMENDATION: The Northern Virginia Community College Board, through the Academic Curriculum and Workforce Development Advisory Committee, approves Assistant Professor Frank J. Ferrara with the Manassas Campus to be awarded the 2020 distinction of Professor Emeritus.

Finance, Building and Sites Advisory Committee

3.12 Proposed Decrease in Student Activity Fee

TAB 14

RECOMMENDATION: The Northern Virginia Community College Board has reviewed and supports the proposed Student Activity Fee decrease and recommends approval of this action by the State Board of Community College.

4. SPECIAL PRESENTATION

TAB 15

Strategic Plan Goals Overview
President Kress and Vice President Gabriel

5. PRESIDENT'S REPORT

6. CHAIR'S REPORT

Formation of the 2020-2021 Nominating Committee for Board Chair and Vice Chair
Members shall include:

One appointed by the Chair

One elected by the Board

The outgoing Chair

7. OTHER/NEW BUSINESS

Request by Chair to members to see if there is any other business to come before the Board.

8. ADJOURNMENT

Motion and a second required for a motion to adjourn.

Northern Virginia Community College Board Meeting

**January 27, 2020
5:15-6:30pm**

**Brault Administration Building
4001 Wakefield Chapel Rd
Room 321
Annandale, VA 22003**

Committee Meetings held at the Brault Building:

Finance, Building and Sites Advisory Committee Meeting:

Mr. Todd Rowley (Chair), Mr. Alvie Johnson, Mr. Christopher Wade

4:00-5:00pm - Room 322

Staffed by Ina Dimkova and Cory Thompson

Student Services and Success Advisory Committee Meeting:

Mr. John Porter (Chair), Ms. Jennifer McGarey, Ms. Julie Felgar

4:00-5:00pm - Room 275

Staffed by Frances Villagran-Glover and Dana Kauffman

Academic Curriculum and Workforce Development Advisory Committee Meeting:

Dr. Kerstin Carlson Le Floch (Chair), Ms. Zuzana Steen, Mr. Ron Gill

4:00-5:00pm - Room 219

Staffed by Steve Partridge and Sheri Robertson

*Formal Board Meeting to begin at 5:15pm in room 321.
Dinner will be served.*

**Northern Virginia Community College Board Meeting
January 27, 2020**

AGENDA

CALL TO ORDER – Chairman of the Board

The Chairman called the meeting to order at 5:19pm.

ROLL CALL – Corinne Hurst

Board Members Present: Dr. Kerstin Carlson Le Floch, Mr. Ron Gill, Mr. Alvie Johnson, Dr. Anne Kress, Ms. Jennifer McGarey, Ms. Rosie O’Neil, Mr. Rick Pearson, Mr. John Porter, Ms. Zuzana Steen, Mr. Daniel Christman

College Staff Present: Ms. Charlotte Calobrisi, Ms. Ina Dimkova, Mr. John Guzak, Dr. Annette Haggray, Dr. Pamela Hilbert, Dr. Sam Hill, Ms. Corinne Hurst, Mr. Dana Kauffman, Ms. Akiva Kirkland, Dr. Chad Knights, Dr. Julie Leidig, Dr. Molly Lynch, Dr. Donna Minnich, Mr. Steve Partridge, Ms. Steve Patterson, Dr. Nicole Reaves, Dr. Steve Sachs, Ms. Hannah Stoneburner, Mr. Cory Thompson, Dr. Frances Villagran-Glover

Guest Present: Ms. Greer D. Saunders, System Counsel and Senior Assistant Attorney General, Virginia Community College System

WELCOME - President Anne M. Kress, Ph.D.

Introduction of Hannah Stoneburner, Office of System Counsel for NOVA – Chairman of the Board

Chairman Pearson introduced NOVA’s new Associate System Counsel and Assistant Attorney General, Hannah Stoneburner. Ms. Stoneburner grew up in the Shenandoah Valley of Virginia outside of Harrisonburg. She graduated from William & Mary in Williamsburg, Virginia with her Bachelor's degree in 2011, and then attended law school at Ohio Northern University in Ada, Ohio, where she graduated in 2014 with her juris doctorate. During law school, Ms. Stoneburner served as the Managing Editor of the University's Law Review and also interned at the Ohio Attorney General's Office in its Education Section. After law school, and admission to the Ohio State Bar, she returned to the Ohio Attorney General's Office as an Assistant Attorney General in the Education Section. Ms. Stoneburner was

employed by the Ohio Attorney General's Office for over five years. While there, she served as the primary legal counsel for several two-year and four-year colleges and universities, as well as having litigated on behalf of Ohio's public institutions of higher education against various employment and student-related claims. Ms. Stoneburner expressed her enthusiasm to begin working in her role at NOVA with Greer Saunders and Akiva Kirkland. She is happy to be here at the College, and thanked everyone for the welcome. Dr. Kress shared that Ms. Stoneburner is NOVA's resident Assistant Attorney General. Moving forward, in an attempt to only bring what is appropriate to the Attorney General's Office, Ms. Ina Dimkova, VP of Finance and Administration at NOVA, will be the point of contact for NOVA's Office of System Counsel.

A. CONSENT AGENDA

1. Approval of the November 18, 2019 Board Meeting Minutes TAB #1

RECOMMENDATION: *The Northern Virginia Community College approves the Board minutes as presented.*

Finance, Building and Sites Advisory Committee:

2. Quarterly Report, Local Funds Budget – July 1, 2019 – December 30, 2019 TAB #2

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed the final report of the Local Funds Budget for the period of July 1, 2019 through December 31, 2019 and approves it for record purposes.*

3. Quarterly Report, Non-State Funded Investments as of December 31, 2019 TAB #3

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed the quarterly report of the Non-State Funded Investments for the period July 1, 2019 through December 31, 2019 and approves it for record purposes.*

4. Quarterly Report, Local Board Budget – July 1, 2019 – December 31, 2019 TAB #4

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed the quarterly report of the Local Board Budget for the period July 1, 2019 through December 31, 2019 and approves it for record purposes.*

5. FY2020 State E&G Operating Budget Mid-Year Report TAB #5

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed the State E&G Operating Budget Report for the first six months of fiscal year 2020 and approves it for record purposes.*

6. FY2020 Workforce Development Operating Budget Mid-Year Report TAB #6

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed the Workforce Development Operating Budget Report for the first six months of fiscal year 2020 and approves it for record purposes.*

7. Projects and Properties Status Report TAB #7

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed the Projects and Properties Status Report dated January 27, 2020 and approves it for record purposes.*

Academic Curriculum and Workforce Development Committee:

8. Advisory Committee Recommendations TAB #8
(Copies of Resumes to Academic Curriculum and Workforce Development Committee Only)

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed and approves the following recommendations for members of the Advisory Committee:*

Horticulture Technology, A.A.S.

Carl F. Peratt
Greg Bradshaw
Kerem Baki
Ronald Rubin

Automotive Technology, A.A.S.

William Moss

Nursing, A.A.S.

Christina Grabus

Respiratory Therapy, A.A.S.

Wei Qian

Mr. John Porter motioned to approve the Consent Agenda in its entirety. Ms. Zuzana Steen seconded the motion. With no objection, the motion was carried unanimously.

Student Services and Success Advisory Committee

TAB #9

Video Presentation- Student Voices Highlight:

#RealNova: Supporting Student Needs through a Culture of Care

Dr. Villagran-Glover began her introduction of the video presentation by explaining that the quality of life for NOVA students has a major impact on their sense of belonging, persistence, graduation, and overall experience. Unfortunately, barriers such as hunger, homelessness, transportation and more, are real issues for many students at the College. To address these barriers, NOVA hosted a #REALNOVA Student Needs symposium on November 20th, 2019. The symposium expanded beyond local and national data to a hands-on approach to addressing and solving issues around students' basic needs. Presenters from across the College community had the opportunity to share resources and best practices to help resolve barriers to student success. Over 250 participants from across the College and community were in attendance.

She expressed her appreciation to the Board members and stated that through their commitment and support of NOVA and its students, sustainable and viable solutions are possible. Mr. Daniel Christman shared that he had been working closely with Dr. Villagran-Glover to increase awareness for campus accessibility and transportation issues - with focus on the Woodbridge campus. Mr. Christman has partnered with SGA on other campuses to collect data and hopes to have his research completed before the end of the year.

B. ACTION ITEMS:

Academic Curriculum and Workforce Development Committee:

1. 2019-2020 Emeritus Nominations

TAB #10

RECOMMENDATION: *The Northern Virginia Community College Board, through the Academic Curriculum and Workforce Development Committee, approves these 14 individuals to be awarded the 2020 distinction of Professor or Classified Emeritus.*

Darlene Branges, Annandale Campus
Elizabeth Bull, Alexandria Campus
Barbara Gershman, Woodbridge Campus
Donald Gooden, Woodbridge Campus
Lori Leeker, Woodbridge Campus
H. Liebman, Alexandria Campus
Marleen McCabe, College Staff
Brenda Meisel, Woodbridge Campus
Noreen Nutting, Medical Education Campus
Charlene Phillips, Manassas Campus - Posthumously

Gail Rebhan, Woodbridge Campus
John Ruffino, College Staff
Sue Thompson, Annandale Campus
Kathleen Wax, Alexandria Campus

Ms. Zuzana Steen motioned to approve and Ms. Kerstin Carlson Le Floch seconded the motion. With no objection, the motion carries unanimously.

2. Program Discontinuances

TAB #11

1. Fire Science Technology AAS

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed and approves the proposal to discontinue the Fire Science Technology AAS. To be effective fall 2020.*

2. Multimedia Design Certification

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed and approves the proposal to discontinue the Multimedia Design Certification to be effective fall 2020.*

3. Web Design Specialist Career Studies Certificate (CSC)

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed and approves the proposal to discontinue the Web Design Specialist Career Certificate to be effective fall 2020.*

4. Marketing AAS

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed and approves the proposal to discontinue the Marketing AAS effective fall 2020.*

5. Marketing Career Studies Certificate (CSC)

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed and approves the proposal to discontinue the Marketing Career Studies Certificate (CSC) effective fall 2020.*

6. Contract Management Certificate:

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed and approves the proposal for the discontinuance of the Contract Management Certificate effective fall 2020.*

7. Meeting, Event and Exhibition Management:

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed and approves the proposal for the discountenance of the Meeting, Event and Exhibition Management effective fall 2020.*

8. Marketing Management CSC:

RECOMMENATION: The Northern Virginia Community College Board has reviewed and approves the proposal for the discontinuance of the Marketing Management CSC effective for fall 2020.

Ms. Rosie O’Neil motioned to approve and Mr. Christopher Wade seconded the motion. With no objection, the motion carries unanimously.

3. College Mission and Strategic Plan Review

TAB #12

College Mission

With commitment to the principles of access, opportunity, student success, and excellence, the mission of Northern Virginia Community College is to deliver world-class, in-person and online postsecondary teaching, learning, and workforce development to ensure our region and the Commonwealth of Virginia have an educated population and a globally competitive workforce.

RECOMMENDATION: The Northern Virginia Community College Board has reviewed and approves the proposal to replace the word “values” with the word “principles” in the NOVA Mission Statement, effective immediately. All publications and websites will be revised to reflect this change.

Mr. John Porter motioned to approve and Ms. Zuzana Steele seconded the motion. With no objection, the motion carries unanimously.

2017-2023 Strategic Plan

President Kress requests that the College Board restate its support for the Strategic Plan as setting the direction for her as NOVA’s new President and recommends that going forward the Board receive an update at each College Board meeting on one or more of the objectives and accompanying action plans to support and measure NOVA’s progress in implementing the Strategic Plan.

RECOMMENDATION: The Northern Virginia Community College has reviewed, discussed and reaffirmed the College’s Mission Statement and 2017-2023 Strategic Plan: Pathway to the American Dream.

Mr. John Porter motioned to approve and Mr. Alvie Johnson seconded the motion. With no objection, the motion carries unanimously.

Finance, Building and Sites Advisory Committee:

1. Battleview Math Lab – Manassas Campus

TAB #13

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed and approved the proposed plan to renovate the Manassas Campus Battleview Lab.*

Ms. Rosie O’Neil motioned to approve and Mr. John Porter seconded the motion. With no objection, the motion carries unanimously.

NOVA ADVISORY BOARD

Resolution in support of Governor Northam’s G3 Initiative

TAB #14

RESOLUTION: *The Northern Virginia Community College Board is in support of the Governor’s Get Skilled, Get a Job, Give Back (G3) budget to make community college more affordable for eligible low- income and middle-income Virginians who enroll in certain programs that lead to jobs in areas of high demand.*

Chairman Rick Pearson motioned to approve and Ms. Zuzana Steele seconded the motion. With no objection, the motion carries unanimously and the Resolution is passed.

C. CHAIRMAN’S REPORT

Chairman Pearson began his report by expressing how pleased he was to have Dr. Anne Kress at NOVA after a long, but thorough search process. He stated that the Board was excited to have her move the College forward with the strategic plan, and how pleased everyone is with the results. Dr. Kress, in response, expressed how very excited she was to be here at NOVA. Vice Chair O’Neil added that although it was a long thirteen-month process, the level of engagement and participation from students, faculty, staff, and board members made the search an even more incredible process and she is grateful to all who were a part of it.

Chairman Pearson indicated that the Association of Community College Trustees (ACCT) National Legislative Summit will be held this year on Capitol Hill, February 9-12, and encouraged the Board to attend. The ACCT is a non-profit educational organization of governing boards representing the interests of the nation's community colleges. As Summit participants, Board members will hear from members of U.S. Congress, leading political analysts, and other high-profile speakers about the current climate in D.C., recent elections, and legislative issues impacting community colleges.

D. PRESIDENT'S REPORT

Dr. Kress began her report by sharing that January 27 is her sixteenth day as NOVA's President, and that so far, she is delighted to give the Board a sense of her experiences. She mentioned she frequently runs into NOVA students who recognize her outside of the College, and that she has been pleased to hear positive feedback from students about their overall experiences. Dr. Kress shared she visited each campus on January 13, the first day of classes, and was accompanied by Ms. Ina Dimkova. Dr. Kress mentioned that her first stop was the Manassas campus, where she discovered some classes begin as early as 6:30 a.m. She was thrilled that faculty were willing to teach so early in the morning and the classes were well attended. Dr. Kress expressed how thankful she was for the warm welcome she has received from students and faculty during her campus visits. While at the Medical Education Campus (MEC), she discovered nine out of ten students had already had a college experience. Many students she encountered were working on their second degrees. At the Loudoun campus, Dr. Kress met with evening students and discussed scheduling issues and its effects on the classes they have access to. After enjoying a pizza party at the Woodbridge campus, speaking to Alexandria and Annandale students, Dr. Kress emphasized it is clear that NOVA truly matters to its students.

Dr. Kress shared her thoughts on responses from a survey sent out by the Board asking the NOVA community what they wanted in a new President. She communicated three priorities she would focus on as the new President. Dr. Kress outlined her plans to focus on continuing and advancing academic excellence and workforce program excellence here at NOVA. She stated these are the reasons that students are so prepared to transfer to universities and why businesses are eager to partner with the College. Dr. Kress said she has had discussions about ADVANCE and with students eager to transfer to George Mason University. She explained how important it is for students to be able to transfer all their NOVA credits to their new university.

She indicated there have been concerns on visibility and reorganization. To address these concerns, she will be visiting each campus every month to have open office hours in the libraries. This effort, she explained, is to open the lines of communication for faculty, staff and students. She also advised the Board of her plans to attend more student events, re-examine College and text book affordability, how data is shared, and how she will implement an internal audit function to look at controls and costs moving forward. She recommended NOVA establish business process review task forces, since the College does not currently have a formal method in place.

Dr. Kress turned the Board's attention to some of her other priorities. These consist of improving internal communications and access to central data and information; improving visibility by visiting the campuses and community; replacing the Executive Vice President position with that of Chief Academic Officer (Dr. Sheri Robertson, AVP of Academic Affairs at NOVA will fill this role in the interim, while a position description is developed for a search); and hiring a Chief Diversity Officer.

Dr. Kress wanted to bring attention to Governor Ralph Northam's "Get a Skill, Get a Job, Give Back" (G3) Initiative. She explained that G3 is the largest investment in Virginia community colleges since the System was established. She added that G3 is a proposal by Governor Ralph Northam to focus on workforce development, and is being presented as a workforce development scholarship. Gov. Northam announced the program at NOVA in December, and Dr. Kress said many NOVA students were

in attendance and able to ask questions. This Initiative as written, will qualify 12% of the student population, which equates to almost 8,400 NOVA students. That number, which is larger than most Virginia community colleges, will be impactful to those that are eligible for the program. Vice Chair O'Neil asked Dr. Kress to address how the College will be able to support the DACA population? In response, Dr. Kress stated that G3 requires students to complete the Free Application for Federal Student Aid (FAFSA), but undocumented students or DACA students are ineligible for federal student aid, and do not qualify for G3. She added that there is a bill presently being proposed to offer undocumented or DACA students in-state tuition, but until there are changes made at the federal level, students who are not eligible to complete FAFSA will not qualify for G3. In addition, to be eligible for G3, students must be Virginia residents.

Dr. Kress announced that the Commonwealth's Secretary of Education, Mr. Atif Qarni, a NOVA alum, has agreed to be the speaker at this year's Commencement ceremony.

E. NEW/OTHER BUSINESS

Dr. Kress shared on February 13 this year's VCCS Legislative Reception will be held in Richmond, Virginia. She added Board members will have the opportunity to meet with General Assembly Members during the day, and attend the joint VCCS and VCCS Foundation-sponsored reception for state elected officials that evening. Chairman Pearson requested that the Board reach out to Mr. Dana Kauffman to express interest in attending either or both events.

Dr. Kress and Dr. Sheri Robertson communicated that the ADVANCE program, a NOVA and George Mason University partnership has expanded to over one hundred pathways.

F. ADJOURNMENT

Chairman Pearson requested a motion to adjourn. Vice Chair O'Neil motioned to adjourn, seconded by Ms. Steen. With no objection, the motion carried unanimously. The meeting was adjourned at 6:24 p.m.

Respectfully Submitted:

Anne M. Kress
Secretary to the Board

Rick Pearson
Board Chair



March 16, 2020

Strategic Plan Objective 4 – Develop effective processes and protocols for programmatic College-wide collective decisions that include consistent, accountable leadership and oversight of each academic program with designated “owners,” active advisory committees, clear student learning outcomes and assessments, and program reviews in all modalities of instruction.

SUBJECT: Advisory Board Nominations

Item Description

This item requests Board approval program advisory board nominations.

Overview and Background

New members are proposed for the Air Conditioning and Refrigeration, Business Management, Diagnostic Medical Sonography, Engineering Technology, and Information Systems Technology program advisory boards.

Funding/Financial Implications

None.

Past Actions of the Board

The Board has approved program advisory board members to help align academic programs with community and workforce needs.

Recommended Action

The Pathway Dean for each program and the Interim Chief Academic Officer have reviewed and approved the members nominated to serve on the Air Conditioning and Refrigeration, Business Management, Diagnostic Medical Sonography, Engineering Technology, and Information Systems Technology program advisory boards and recommend that the Northern Virginia Community College Board approve the following resolution:

Proposed Resolution

The Northern Virginia Community College Board has reviewed and approves the nominations of the proposed new members for the Air Conditioning and Refrigeration, Business Management, Diagnostic Medical Sonography, Engineering Technology, and Information Systems Technology program advisory boards.


Action Responsibility:

Sheri Robertson
Interim Chief Academic Officer
srobertson@nvcc.edu, 703.323.3087



February 28, 2020

TO: Academic Curriculum and Workforce Development Advisory Committee
Dr. Kerstin Carlson Le Floch, Chair
Ms. Zuzana Steen
Mr. Ron Gill

From: Dr. Sharon Robertson 
Interim Chief Academic Officer

SUBJECT: Recommendation for Appointment to Curriculum Advisory Boards

The following nominations are forwarded for your consideration

Business Management, A.A.S.

Shaun Anderson
Mark Botros
Sultan Chaudhry
Gus Gonzalez
Sean Vineyard
Harrison Wray

Engineering Technology, A.A.S.

Robert Bowen

Information Systems Technology, A.A.S.

David Linthicum

Diagnostic Medical Sonography, A.A.S.

Tatsiana Charapan
Randy Damron
Samar Saleem
Lauren Hand
Tammy Lamb
Amreen Hashmi
Nigel Thomas
Kendra Woodford

Air Conditioning and Refrigeration, A.A.S.

Scott Ruleman

Nomination forms and resumes are enclosed. The current composition of each committee also is included to provide context for these nominations.

As required by the College Board policies and procedures, these nominations are to be considered and voted on by the Academic Curriculum and Workforce Development Advisory Committee, with the approved nominations reported to the full Board.

Please let me know if you have any questions before the meeting. I look forward to seeing you there.

Enclosures

CC: Dr. Anne Kress, President

CC: Mr. Steve Partridge, VP of Workforce Development



March 16, 2020

Strategic Plan Objective 9 – Plan to expand breadth and reach of NOVA’s healthcare and biotechnology programs and prioritize future programs to support regional economic development goals.

SUBJECT: New Music Associate of Fine Arts Degree Program and Discontinuance of the Music Associate of Arts and Music Associate of Applied Arts Degree Programs

Item Description

This item requests Board approval to establish a new Associate of Fine Arts (AFA) degree in Music at the Alexandria, Annandale and Loudoun campuses. If approved, the faculty also propose discontinuing the Music Associate of Arts and the Music Associate of Applied Arts degree programs based at the same three campuses.

Overview and Background

With the support of transfer partners, the Music faculty propose to offer an AFA degree in Music that is designed to prepare students to transfer into a Bachelor of Music (BM) program. The curriculum of the proposed Music AFA could also be applicable to a Bachelor of Arts (BA) in Music, Bachelor of Fine Arts (BFA) in Music or Music Education, or Bachelor of Science (BS) in Music Education program. If approved, the AFA will replace the Associate of Arts in Music and the Associate of Applied Arts in Music programs that NOVA currently offers. The AFA will help students gain admission to selective Music programs, where an audition to the music department is needed in addition to regular application and acceptance to the four-year institution. Because the AFA includes a generous amount of Music courses even as it helps students prepare for transfer, it can take the place of both the AA, which is designed for transfer preparation, and the AAA, which is designed to prepare students for employment.

Funding/Financial Implications

None.

Past Actions of the Board

The Board has approved and discontinued programs as necessary to match with community and marketplace needs.

Recommended Action

The Curriculum Committee and the Administrative Council have reviewed and approved the proposal to establish an Associate of Fine Arts Music program and, if it receives final approval, to discontinue the Music Associate of Arts and the Music Associate of Applied Arts degree programs, and recommend that the Northern Virginia Community College Board approve the following resolution:

Proposed Resolution

The Northern Virginia Community College Board has reviewed and approves the proposal to establish an Associate of Fine Arts Music program, to be effective Fall 2021. In addition, the Board approves the discontinuance of the Music Associate of Arts and the Music Associate of Applied Arts degree programs, to be effective Fall 2021 if the new Music Associate of Fine Arts receives SCHEV approval.

Action Responsibility: Sheri Robertson
Interim Chief Academic Officer
srobertson@nvcc.edu, 703.323.3087



March 16, 2020

Strategic Plan Objective 7 – Further develop NOVA’s IT and Cybersecurity programs to support regional job demand and position NOVA as the leading IT community college in the nation.

SUBJECT: New Mobile Application Development Career Studies Certificate

Item Description

This item requests Board approval to establish a new Mobile Application Development career studies certificate at the Alexandria, Loudoun, Manassas and Woodbridge campuses.

Overview and Background

The IT faculty propose a Mobile Application Development career studies certificate designed to prepare students to build applications for smartphones and tablets. Most of the courses can be applied toward the Information Systems Technology AAS degree. Graduates will have the skills necessary to successfully complete the Google Associate Android Developer certification. The proposal includes ample evidence of employer and student demand for the program.

Funding/Financial Implications

None.

Past Actions of the Board

The Board has approved and discontinued programs as necessary to match with community and marketplace needs.

Recommended Action

The Curriculum Committee and the Administrative Council have reviewed and approved the proposal to establish a Mobile Application Development career studies certificate and recommend that the Northern Virginia Community College Board approve the following resolution:

Proposed Resolution

The Northern Virginia Community College Board has reviewed and approves the proposal to establish a Mobile Application Development career studies certificate, to be effective Fall 2020.

Action Responsibility:

Sheri Robertson
Interim Chief Academic Officer
srobertson@nvcc.edu, 703.323.3087



March 16, 2020

Strategic Plan Objective 7 – Further develop NOVA’s IT and Cybersecurity programs to support regional job demand and position NOVA as the leading IT community college in the nation.

SUBJECT: New Cloud Computing Technology Career Studies Certificate

Item Description

This item requests Board approval to establish a new Cloud Computing Technology career studies certificate at the five comprehensive campuses.

Overview and Background

While very successful, the Cloud Computing specialization of the Information Systems Technology AAS does not address the needs of current professionals. The proposed Cloud Computing Technology career studies certificate prepares graduates to complete CompTIA’s Security+, Network+ and Linux+ certification exams, in addition to the AWS Certified Cloud Practitioner. Students already possessing these certifications can satisfy nearly 50% of the proposed program, allowing those with past experience to directly progress into more advanced cloud computing coursework. The program also prepares students with IT experience for the more rigorous AWS Associate-level Certified Solutions Architect certification.

Funding/Financial Implications

None.

Past Actions of the Board

The Board has approved and discontinued programs as necessary to match with community and marketplace needs.

Recommended Action

The Curriculum Committee and the Administrative Council have reviewed and approved the proposal to establish a Cloud Computing Technology career studies certificate and recommends that the Northern Virginia Community College Board approve the following resolution:

Proposed Resolution

The Northern Virginia Community College Board has reviewed and approves the proposal to establish a Cloud Computing Technology career studies certificate, to be effective Fall 2020.

Action Responsibility:

Sheri Robertson
Interim Chief Academic Officer
srobertson@nvcc.edu, 703.323.3087



March 16, 2020

Strategic Plan Objective 7 – Further develop NOVA’s IT and Cybersecurity programs to support regional job demand and position NOVA as the leading IT community college in the nation.

SUBJECT: New Data Center Operations Career Studies Certificate

Item Description

This item requests Board approval to establish a new Data Center Operations career studies certificate at the Loudoun campus.

Overview and Background

To address the needs of local employers as the number of data centers in our regions explodes, the IT faculty propose a Data Center Operations (DCO) career studies certificate. It focuses on technical skills in math, electrical circuits and safety, motor control, power distribution and fiber optics, and how to apply that knowledge to the operation of a data center. The program prepares students for entry level positions and internships which tend to lead to full-time jobs. All of its courses can be applied to the DCO AAS specialization when students are ready for additional education. Already there are \$30,000 in scholarships available to DCO students.

Funding/Financial Implications

None.

Past Actions of the Board

The Board has approved and discontinued programs as necessary to match with community and marketplace needs.

Recommended Action

The Curriculum Committee and the Administrative Council have reviewed and approved the proposal to establish a Data Center Operations career studies certificate and recommend that the Northern Virginia Community College Board approve the following resolution:

Proposed Resolution

The Northern Virginia Community College Board has reviewed and approves the proposal to establish a Data Center Operations career studies certificate, to be effective Fall 2020.

Action Responsibility:

Sheri Robertson
Interim Chief Academic Officer
srobertson@nvcc.edu, 703.323.3087



March 16, 2020

Strategic Plan Objective 9 – Plan to expand breadth and reach of NOVA’s healthcare and biotechnology programs and prioritize future programs to support regional economic development goals.

SUBJECT: New Engineering Technology Technician Career Studies Certificate

Item Description

This item requests Board approval to establish a new Engineering Technology Technician career studies certificate at the Manassas campus.

Overview and Background

The restructured Engineering Technology AAS is very successful—so successful that students often are hired before they complete the program. As advised by industry partners, the Information and Engineering Technology faculty propose an Engineering Technology Technician career studies certificate. This 27-credit program captures the key elements from the Engineering Technology degree required for entry level placement or as an intern in Engineering Technology. The curriculum emphasizes development of technical skills and students’ development as an industry professional.

Funding/Financial Implications

None.

Past Actions of the Board

The Board has approved and discontinued programs as necessary to match with community and marketplace needs.

Recommended Action

The Curriculum Committee and the Administrative Council have reviewed and approved the proposal to establish an Engineering Technology Technician career studies certificate and recommend that the Northern Virginia Community College Board approve the following resolution:

Proposed Resolution

The Northern Virginia Community College Board has reviewed and approves the proposal to establish an Engineering Technology Technician career studies certificate, to be effective Fall 2020.

Action Responsibility:

Sheri Robertson
Interim Chief Academic Officer
srobertson@nvcc.edu, 703.323.3087



March 16, 2020

Strategic Plan Objective 9 – Plan to expand breadth and reach of NOVA’s healthcare and biotechnology programs and prioritize future programs to support regional economic development goals.

SUBJECT: New Accounting Information Security with Data Analytics Career Studies Certificate

Item Description

This item requests Board approval to establish a new Accounting Information Security with Data Analytics career studies certificate at the five comprehensive campuses.

Overview and Background

With the support of their advisory board and the IT faculty, the Accounting faculty propose a career studies certificate in Accounting Information Security with Data Analytics. This program is designed to provide knowledge in information security and analytics to accounting and/or audit specialists. Graduates will be prepared to sit for the Certified Information Systems Auditor exam and the Certified Information Technology Professional (if they are CPAs) exam.

Funding/Financial Implications

None.

Past Actions of the Board

The Board has approved and discontinued programs as necessary to match with community and marketplace needs.

Recommended Action

The Curriculum Committee and the Administrative Council have reviewed and approved the proposal to establish an Accounting Information Security with Data Analytics career studies certificate and recommend that the Northern Virginia Community College Board approve the following resolution:

Proposed Resolution

The Northern Virginia Community College Board has reviewed and approves the proposal to establish an Accounting Information Security with Data Analytics career studies certificate, to be effective Fall 2020.

Action Responsibility:

Sheri Robertson
Interim Chief Academic Officer
srobertson@nvcc.edu, 703.323.3087



March 16, 2020

Strategic Plan Objective 9 – Plan to expand breadth and reach of NOVA’s healthcare and biotechnology programs and prioritize future programs to support regional economic development goals.

SUBJECT: New Automotive Diagnosis and Repair Career Studies Certificate

Item Description

This item requests Board approval to establish a new Automotive Diagnosis and Repair career studies certificate at the Alexandria and Manassas campuses.

Overview and Background

As recommended by the Automotive Technology Advisory Board, the Automotive faculty propose a new career studies certificate program in Automotive Diagnosis & Repair that will create a seamless pathway from the entry level Maintenance and Light Repair career studies certificate to the AAS degree program in Automotive Technology. It will prepare graduates who take advantage of field experience opportunities while in the program to apply for their Virginia State Safety Inspector’s license and to earn the EPA section 609 certification. The automotive industry is experiencing a technician shortage which is expected to reach a critical level in the next three years due to retirements and the typical turnover. This shortage has led to increased involvement with NOVA’s Automotive program by local industry, including the Beyer Automotive group and its connection with the Subaru University manufacture program. Many large organizations including Metro, Sheehy stores, Virginia Tire and Auto, WANADA have started to partner with NOVA.

Funding/Financial Implications

Partnerships with corporate manufacturers give faculty and students access to free training and component donations, and Subaru has already donated a 2018 Outback plus component donations just to help us get started. No additional funding is needed beyond what is allocated for the Automotive program.

Past Actions of the Board

The Board has approved and discontinued programs as necessary to match with community and marketplace needs.

Recommended Action

The Curriculum Committee and the Administrative Council have reviewed and approved the proposal to establish an Automotive Diagnosis and Repair career studies certificate and recommend that the Northern Virginia Community College Board approve the following resolution:

Proposed Resolution

The Northern Virginia Community College Board has reviewed and approves the proposal to establish an Automotive Diagnosis and Repair career studies certificate, to be effective Fall 2020.

Action Responsibility: Sheri Robertson
Interim Chief Academic Officer
srobertson@nvcc.edu, 703.323.3087



March 16, 2020

Strategic Plan Objective 9 – Plan to expand breadth and reach of NOVA’s healthcare and biotechnology programs and prioritize future programs to support regional economic development goals.

SUBJECT: New Diesel Basic Repair Career Studies Certificate and Diesel Preventative Maintenance Career Studies Certificate and Discontinuance of the Diesel Mechanics Technology Career Studies Certificate

Item Description

This item requests Board approval to establish a new Diesel Basic Repair career studies certificate and a new Diesel Preventative Maintenance career studies certificate and, if the new programs are approved, to discontinue the Diesel Mechanics Technology career studies certificate. The Manassas campus houses the Diesel program.

Overview and Background

As recommended by the revitalized Diesel Advisory Board, faculty developed two new Diesel career studies certificates, one introductory (Diesel Basic Repair) and one advanced (Diesel Preventative Maintenance). These shorter, more focused programs include more current knowledge and skills than the current Diesel program. The basic program prepares graduates for entry-level positions. The more advanced program prepares graduates to sit for to valuable industry certification exams. The advisory board recommends discontinuing the current Diesel Mechanics Technology career studies certificate, which no longer meets industry needs.

Funding/Financial Implications

Whether the college retains the current Diesel career studies certificate or closes it and offers the two new programs, supplies and updated equipment will be needed. Industry partners will help provide these.

Past Actions of the Board

The Board has approved and discontinued programs as necessary to match with community and marketplace needs.

Recommended Action

The Curriculum Committee and the Administrative Council have reviewed and approved the proposal to establish a Diesel Basic Repair career studies certificate and a Diesel Preventative Maintenance career studies certificate and to discontinue the Diesel Mechanics Technology career studies certificate and recommend that the Northern Virginia Community College Board approve the following resolution:

Proposed Resolution

The Northern Virginia Community College Board has reviewed and approves the proposal to establish a Diesel Basic Repair career studies certificate and a Diesel Preventative Maintenance career studies certificate, to be effective Fall 2020. The Board further approves the proposal to discontinue the Diesel Mechanics Technology career studies certificate, to be effective Fall 2020.

Action Responsibility: Sheri Robertson
Interim Chief Academic Officer
srobertson@nvcc.edu, 703.323.3087



March 16, 2020

Strategic Plan Objective 9 – Plan to expand breadth and reach of NOVA’s healthcare and biotechnology programs and prioritize future programs to support regional economic development goals.

SUBJECT: Discontinuance of the Security Management Career Studies Certificate

Item Description

This item requests Board approval to discontinue the Security Management career studies certificate, which is offered at the Alexandria, Annandale, Manassas and Woodbridge campuses.

Overview and Background

One of several programs under the Administration of Justice (ADJ) umbrella, the Security Management program produced no graduates in 2017-18 and produced a total of 10 graduates since 2010-11. Labor market information provided by Workforce Development showed that the field of security management does not preferentially hire NOVA graduates.

Funding/Financial Implications

None. The college will continue to offer other ADJ programs.

Past Actions of the Board

The Board has approved and discontinued programs as necessary to match with community and marketplace needs.

Recommended Action

The Curriculum Committee and the Administrative Council have reviewed and approved the proposal to discontinue the Security Management career studies certificate and recommend that the Northern Virginia Community College Board approve the following resolution:

Proposed Resolution

The Northern Virginia Community College Board has reviewed and approves the proposal to discontinue the Security Management career studies certificate, to be effective Fall 2020.

Action Responsibility: Sheri Robertson
Interim Chief Academic Officer
srobertson@nvcc.edu, 703.323.3087



March 16, 2020

Strategic Plan Objective 9 – Plan to expand breadth and reach of NOVA’s healthcare and biotechnology programs and prioritize future programs to support regional economic development goals.

SUBJECT: Discontinuance of the Architectural Drafting Certificate

Item Description

This item requests Board approval to discontinue the Architectural Drafting certificate, which is offered at the Alexandria and Annandale campuses.

Overview and Background

The Architectural Drafting certificate program neither meets VCCS productivity standards nor industry need. The advisory board has stated that the certificate is no longer useful. The board has recommended that faculty create shorter programs focused on specific skills currently valued by the industry.

Funding/Financial Implications

None. The college will continue to offer the Architecture Technology AAS.

Past Actions of the Board

The Board has approved and discontinued programs as necessary to match with community and marketplace needs.

Recommended Action

The Curriculum Committee and the Administrative Council have reviewed and approved the proposal to discontinue the Architectural Drafting certificate and recommend that the Northern Virginia Community College Board approve the following resolution:

Proposed Resolution

The Northern Virginia Community College Board has reviewed and approves the proposal to discontinue the Architectural Drafting certificate, to be effective Fall 2020.

Action Responsibility: Sheri Robertson
Interim Chief Academic Officer
srobertson@nvcc.edu, 703.323.3087



Nomination for Emeritus Status

Nominations for professor emeritus, administrative/professional faculty emeritus, or classified employee emeritus are to be completed in accordance with the following eligibility and selection requirements:

- Nominee must have retired from Northern Virginia Community College after a minimum of five years full-time service to the College
- Nominee must have a minimum of ten years of service in the Virginia Community College System
- Nominee must have made meritorious and significant contributions to the College

Each application for professor emeritus, administrative/professional faculty emeritus, or classified employee emeritus will be limited to the following components:

1. A completed Form 105-152 with all required signatures
2. A cover letter by the nominator that introduces the candidate and the candidate's worthy contributions
3. One or two additional letters of support that highlight the candidate's achievements

Meritorious and significant contributions to the College and/or Virginia Community College System may reflect but not be limited to exemplary performance in teaching or other area of responsibility; a maintained currency in and contribution to the teaching field or other area of responsibility; exemplary leadership on behalf of the College through campus, college, and system activities; outstanding community service as an extension of college employment.

This completed form and accompanying letters must be received in the Office of the President by the date specified in the call for nominations

1. Name of nominee: Frank J. Ferrara

2. Years of full-time service to NOVA: 8 years Years of service in the VCCS: at least 10 with career experience

3. Rank (if applicable): Assistant Professor

4. Campus: AN, WO, & MA Department: Math, Science, Technologies & Business

Cathleen H. Cogdill, Assoc. Dean, MSTB Cathleen H. Cogdill
Name and Position of Nominator Signature of Nominator

Reviewed by: Diane Mucci
Dean, Director or Administrator if Other than Nominator

Recommended action: Recommend for Emeritus

Signature and date: Diane Mucci

Reviewed by: Molly Lynch
Pro

Recommended action: Recommend for Emeritus status

Signature and date: Molly Lynch

Attachments (check to indicate inclusion)

- ☒ Cover letter prepared by nominator
- ☒ One or two additional letters prepared by (specify names)

Cathleen H. Cogdill, Ph.D.
Maryellen Ryan, Aldous McGroarty

Dear Nominations Committee,

This letter is my formal nomination of Frank J. Ferrara for Professor Emeritus. Although this letter comes to you much later than other nominations, I ask for the Committee's indulgence on behalf of my colleague.

Frank J. Ferrara has recently left the college due to illness and I was unable to nominate him in November 2019 as he was making decisions on his own quality of life.

Prof. Ferrara started at NVCC as a career professional teaching Marketing classes at the Annandale Campus in Fall 2008. For three years he taught each semester, including summers. In Fall 2011, he joined the ranks of full time teaching faculty at the rank of Assistant Professor of Business Management on the Woodbridge Campus. He taught over 16 semesters (including all summers) and then transitioned to the Manassas Campus to help meet a growing demand for business coursework. Since 2008, he has taught over 400 credit hours representing more than 137 courses.

His academic career encompassed teaching Business Management courses and Business Administration courses in the classroom and online. In fact, he was one of the original course designers for some of the Business discipline's earliest offerings.

His students raved about his challenging assignments as "real world," "important," and "engaging." His industry experience informed his teaching and he even brought the world to the classroom with his invitations to Ambassadors from Serbia in 2015 and both The Republic of Georgia and Hungary in 2017. These ambassadors enjoyed meeting our students while bringing the real world challenges of trade and economic growth of their countries to our campuses.

Not just an industry professional and faculty, but also an active colleague. He served on Campus Forum and College Senate while in our midst.

Having been his colleague the entire time, I can say, without hesitation, he will be missed by students, faculty and staff. Please bestow upon him the greatest honor of Professor Emeritus.

Respectfully submitted,



Cathleen H. Cogdill, MBA, Ph.D.
Associate Dean
Math, Science, Technologies & Business
Manassas Campus



ALDOUS D. McCRORY JD, LL.M., MBA

10950 Campus Drive • Manassas, VA 20109 • (703) 530-3533 • amccrory@nvcc.edu

February 24, 2020

Donna Minnich
Chairperson, College Senate
8333 Little River Turnpike
Annandale, VA 22003

Nomination of Frank Ferrara for Emeritus Status

Dear Donna:

Leaving the practice of law and embarking on a teaching career was not an easy decision. The difficulty was not simply the fear of a career change. The difficulty had a lot to do with transitioning from the known and familiar to the vast unknown. In my prior life, I was responsible for resolving a problem and moving on to the next challenge. In academia, I felt the weight of shaping someone's future. One person made the transition feel more within my grasp. Frank Ferrara's success in the classroom and approach to achieving success for our students provided a model that I seek to follow every day.

Frank constantly sought ways to bring his success in industry into his classroom and onto the Manassas campus. I continue to use his stories about the challenges of opening a Circuit City in China to help students understand the practical challenges of doing business internationally. Most important to me has been Frank's commitment to bringing the world to the Manassas campus. Frank understood the importance of challenging our students to see beyond the boundaries of their personal experiences and into a vast world of opportunities that extend beyond our borders. Frank brought numerous speakers to campus including several sitting Ambassadors. Frank leveraged his professional experience to remain connected to various Washington think tanks and research institutes that he used to connect students with internship opportunities and campus visits. This approach has inspired me to continue in his footsteps by taking students to visit Washington institutions such as the United States Supreme Court, the Federal Reserve Board, and the World Bank. I looked forward to a time when Frank and I could coordinate our efforts to provide on- and off-campus events connecting students with Washington institutions. Without Frank's inspiration, NOVA students would not have enjoyed access to a truly world class, educational experience.

As we contemplate a future without Frank on our campus every day, I can think of no greater honor than to award him Emeritus status. I would like to see Frank continue his association with NOVA far into the future, including continuing to inspire students with access to the world around them. I implore the committee to see fit to bestow this honor upon my esteemed colleague to reflect his sustain commitment to the college and all that NOVA represents.

With best regards,


Aldous D. McCrory

Dear Nominations Committee,

"We are what we repeatedly do. Excellence, then, is not an act, but a habit" (Aristotle).

These words describe Professor Frank Ferrara in how he approaches every task, event or situation that comes his way.

During his years at NOVA, Professor Ferrara effectively served the college, community and furthered our pedagogy, by bringing his business experience to life. This included eager sharing of his practical experiences in his Marketing and Business classes while giving invaluable guidance to his advisees. Even though Professor Ferrara has been out of the classroom for the last year, his students still come looking for him, seeking his advice or inquiring about his wellbeing. One of the hallmarks of success in the classroom is the positive impression left with students that propels them to continue to connect long after a class is over.

Professor Ferrara's initiatives outside of the classroom were equally impactful. Students, colleagues and community members benefited greatly from the speaker series he developed featuring prominent politicians and ambassadors from several nations. These events included a question and answer period with the diplomats affording all present with an unprecedented opportunity to converse with individuals we would never have access to outside of Professor Ferrara's forums.

Reflecting on Professor Ferrara's accomplishments at NOVA, it would be remiss not to include his collegiality. Working with Professor Frank Ferrara was a pleasure and it was evident that faculty, staff and students, alike, admired his professionalism and respected his creativity in the classroom. Excellence, for him, was definitely his habit.

Warmest regards,



Maryellen Ryan





March 16, 2020

Strategic Plan Objective 5 – Align NOVA’s organizational structures, position descriptions, and expectations for accountability with its overarching mission to support student engagement, learning, success and institutional effectiveness.

SUBJECT: Proposed Decrease in Student Activity Fee

Item Description

Northern Virginia Community College proposes a \$1.50 decrease (33%) in the Student Activities Fee. The fee would decrease from \$4.60 to \$3.10 per credit hour, effective Fall 2020.

Overview and Background

NOVA is continuously expanding the scope and depth of student activity programs. Overall, our programs provide opportunities for experiential learning, civic engagement, cultural enrichment, leadership development, recreation, and service to the community. In March 2011, the College requested increases to the Student Activity Fee as an effort to expand Student Activities across campuses and to build a non-general fund source for the construction of Student Centers at all campuses. Currently, the fee has generated a sufficient reserve to fund renovations at all campuses; these projects will facilitate and improve student activity spaces for enhanced access and engagement. Going forward, we believe the additional \$1.50 per credit hour in fees is better left in the hands of our students and their families, particularly in the context of NOVA’s recent Real College survey—which demonstrated the financial challenges facing many of our students.

Funding/Financial Implications

The fee reduction decreases the cost of attendance for NVCC students. The anticipated \$3.10 student activity fee will continue to support, at the same level as prior years, the following student activity operations:

- Student Government Association (SGA)
- Curricular and co-curricular student life initiatives/competitions
- Participation in the Fall NOVA Student Leadership Conference and the Spring Student Leadership Retreat
- Supplement Student Life trips
- Guest speakers and other programs

Past Actions of the Board

The College Board previously approved progressive increases to the Student Activity Fee as an

effort to expand Student Activities across campuses and to build a non-general fund source for the construction of Student Centers at all campuses.

Recommended Action

The Finance, Building and Site Advisory Committee has reviewed the proposed request to decrease the Student Activity Fee and recommends that the Northern Virginia Community College Board approve the following resolution:

Proposed Resolution

The Northern Virginia Community College Board has reviewed and supports the proposed Student Activity Fee decrease and recommends approval of this action by the State Board of Community College.

Action Responsibility: Ina Dimkova
 Vice President, Finance & Administration
 (703) 764-7774

Office of Institutional Effectiveness and Student Success
Northern Virginia Community College

NOVA Strategic Plan 2017-2023: Pathway to the American Dream (Page 8)
Measuring Impact

To measure the impact of our efforts, NOVA's strategic planning included a survey and selection of leading student performance indicators that effectively measure important milestones in student progress, and metrics of academic goal completion. With the emphasis on enhancing our students' socio-economic opportunities, NOVA also created an economic mobility index. The impact of our strategic plan will be measured by tracking the results of student success against these metrics, based against 2016 baseline measures.

Key Performance Indicators (KPIs) Dashboard

Mobility

- Economic Mobility Index: The number and percentage of students in a Fall cohort who have completed 31 hours or more, who within six years of enrollment have completed a bachelor's degree or earned another NOVA credential (A.A.S., Certificate, Career Studies Certificate, or Workforce Credentials Certificate), and who live in the D.C. region earning above the lower middle-class threshold (67 percent of median income for a family of four or \$62,506).

Overall Success

- Completion of Bachelor's Degree Within Six Years: Number and percent of transfer degree students who complete a bachelor's degree within 6 years of enrollment.
- Completion of Associate Degree or Certificate Within Three Years: Number and percent of non-transfer degree students who complete an Associate Degree, Certificate, Career Studies Certificate, or Workforce Credential Certification within 3 years of enrollment.

Progress

- College (Gateway) Level Math and English Composition: Percentage of degree students (other than certificate) completing a college (Gateway) level math and English composition within first year of enrollment.
- Completing Nine or More Core Credits: Percentage of degree students completing at least 9 semester credits (3 core courses) in the student's field of study in the first academic year.
- Fall-to-Spring Retention: Percentage of degree students (other than Career Studies Certificate) persisting in enrollment from Fall to Spring semester of first year.
- Fall-to-Fall Retention: Percentage of degree students (other than Certificate or Career Studies Certificate) persisting in enrollment from Fall semester of first year to Fall semester of second year.
- Transferring with More Than 31 Credit Hours: Percentage of transfer students successfully transferring with more than 31 credit hours.
- Ratio of Average Credits Earned at Graduation to Total Credits Required: Ratio of average credits earned at graduation to total credits required for graduation by degree program and major.