

*Note: This is a two-page document*

## **Agenda**

Board of Visitors and Norfolk State University Foundation, Inc.  
(BOV/NSUF) Liaison Committee Meeting

**Thursday, December 8, 2016**  
**9:00 a.m.**

**Campus Location**

Norfolk State University  
555 Park Avenue, Norfolk, VA 23504  
Marie V. McDemmond Center for Applied Research  
6<sup>th</sup> Floor Conference Room, Suite 603

**Alternate Site Location**

The Beverly Hilton  
9876 Wilshire Blvd.  
Beverly Hills, CA 90210

*Mr. Bryan D. Cuffee, Chair*  
*Staff: April T. Allbritton*

- I. Establish Quorum/Call to Order
- II. Review and Acceptance of Agenda
- III. Approval of December 11, 2015 Committee Minutes
- IV. Discussion Items
  - Compliance Report
  - Audit
  - Review/Recommend Changes to MOU
  - Relationship of the Parties
- V. Adjournment

All times are approximate and the Board reserves the right to adjust its schedule as necessary.  
In compliance with the Virginia Freedom of Information Act, please be advised that during the course of this meeting there will be no opportunity for public comment.

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**Board of Visitors**  
**and**  
**Norfolk State University Foundation, Inc.**  
**Liaison Committee**

In accordance with Memorandum of Understanding between the NSU Foundation and Norfolk State University, a Liaison Committee shall monitor the relationship of the parties and attempt to resolve questions and concerns of the parties, including but not limited to, annual review of the Memorandum of Understanding, the management of stipend fees, priorities for fund solicitations or other issues affecting the relationship of the parties.

**Composition of Liaison Committee**

<b>Members</b>	<b>Name</b>	<b>Voting/Non-Voting</b>
NSU Foundation Board President or his/her designee	Dr. Glenn Carrington	Voting
Treasurer, NSU Foundation	James Whitehead	Voting
Member of the Board of Directors of the NSU Foundation appointed by the NSU Foundation President	Dr. Lajuana Collins-Morgan	Voting
Chair of the University Advancement Committee of the Board of Visitors	Bryan D. Cuffee	Voting
Members of the Board of Visitors appointed by the Rector	Dr. Melvin T. Stith	Voting
Rector of the Board of Visitors or his/her designee	Elwood B. Boone, III	Voting
President of the University	Eddie N. Moore, Jr.	Non-Voting
Interim Vice President of University Advancement	Dr. Deborah C. Fontaine	Non-Voting

**Format:**

A quorum for a meeting of the Liaison Committee shall be two representatives from the Board of Visitors and the NSU Foundation.

**Frequency:**

At least annually

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