

**AGENDA**  
**BOARD OF VISITORS MEETING**  
 Friday, December 9, 2016

Campus Location: **New Student Center, Board Room, 3<sup>rd</sup> Fl., Suite 301 and Suite 302**  
 Norfolk State University, 700 Park Avenue, Norfolk, VA 23504

**BREAKFAST available from 7:30 a.m. – 9:30 a.m.**

**ESTABLISH QUORUM/CALL TO ORDER .....8:00 a.m.**

- I. Rector's Remarks
- II. President's Remarks

**(CONCURRENT COMMITTEE MEETINGS)**

**ACADEMIC AFFAIRS COMMITTEE MEETING (Suite 301) ..... Approximately 8:15 a.m.**

*Dr. Melvin T. Stith, Chair*

*Staff: Dr. Stacey F. Jones, Interim Provost and Vice President for Academic Affairs*

- I. Establish Quorum/Call to Order
- II. Approval of September 23, 2016 Academic Affairs Committee Minutes
- III. Academic Affairs PowerPoint Presentation
- IV. Discussion Items
  - a. Framework for the Strategic Plan
  - b. SACSCOC Reaffirmation Readiness
  - c. Program Accreditation Readiness
  - d. Faculty Senate Report
  - e. Other Informational Items/Good News
- V. ***Closed Session – Pursuant to §2.2-3711A.1 and 10, Code of Virginia***
  - a. ***Honorary Degree Consideration***
- VI. **Action**
  - a. **Motion to Recommend Approval Honorary Degree Candidate to the Full Board**
- VII. Adjournment

<b>Academic Affairs</b> <i>Dr. Melvin T. Stith, Chair</i> Dr. Ann A. Adams Thomas N. Chewing B. Keith Fulton Michael J. Helpinstill Beth Murphy Staff: Dr. Stacey Franklin Jones
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**STUDENT AFFAIRS COMMITTEE (Suite 302) ..... Approximately 8:15 a.m.**

*Dr. Deborah M. DiCroce, Chair*

*Staff: Edward M. Willis, Vice President, Student Affairs*

- I. Establish Quorum/Call to Order
- II. Approval of September 23, 2016 Student Affairs Committee Minutes
- III. Student Affairs PowerPoint Presentation
- IV. Discussion Items
  - a. Student Government Association Report
  - b. Impact of Mandatory First Year Live-In Requirement (Fall 2016)

<b>Student Affairs</b> <i>Dr. Deborah M. DiCroce, Chair</i> Elwood B. Boone, III Kenneth W. Crowder Bryan D. Cuffee Larry A. Griffith Devon M. Henry Staff: Edward M. Willis
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**All times are approximate and the Board reserves the right to adjust its schedule as necessary.**  
**In compliance with the Virginia Freedom of Information Act, please be advised that during the course of this meeting**  
**there will be no opportunity for public comment.**

## **DECEMBER 9, 2016 - CONCURRENT COMMITTEE MEETINGS – continued**

### **STUDENT AFFAIRS COMMITTEE (Suite 302)**

#### Discussion Items (*continued*)

- c. Overview of Norfolk State University's Residential Facilities
- d. Student Affairs Program Curriculum
- e. Enrollment/Census Update/Dashboard
- f. Department of Athletics Report
- g. Other Informational Items

#### V. Adjournment

### **BREAK 10 minutes**

### **FINANCE AND ADMINISTRATION COMMITTEE (Suite 301)..... Approximately 9:45 a.m.**

*Michael J. Helpinstill, Chair*

*Staff: Gerald E. Hunter, Vice President, Finance and Administration*

- I. Establish Quorum/Call to Order
- II. Approval of September 23, 2016 Finance and Administration Committee Minutes
- III. Finance and Administration PowerPoint Presentation
- IV. Discussion Items
  - a. Financial/Budget Report
  - b. Budget Savings Strategy
  - c. Enterprise Risk Management Update
  - d. Audit Update
  - e. Phyllis Wheatley
- V. Information Items
  - a. Internal Audit Update
- VI. Adjournment

#### **Finance and Administration**

*Michael J. Helpinstill, Chair*  
Thomas N. Chewning  
Kenneth W. Crowder  
Larry A. Griffith  
B. Keith Fulton  
Beth Murphy  
Staff: Mr. Gerald E. Hunter

### **UNIVERSITY ADVANCEMENT COMMITTEE (Suite 302) ..... Approximately 9:45 a.m.**

*Bryan D. Cuffee, Chairperson*

*Staff: Dr. Deborah C. Fontaine, Interim Vice President, University Advancement*

- I. Establish Quorum/Call to Order
- II. Approval of September 23, 2016 University Advancement Committee Minutes
- III. University Advancement PowerPoint Presentation
- IV. Discussion Items
  - a. Report of the BOV/NSUF Liaison Committee
  - b. Update on Committee Goals and Select University Advancement Metrics
- V. Adjournment

#### **University Advancement**

*Bryan D. Cuffee, Chair*  
Dr. Ann A. Adams  
Elwood B. Boone, III  
Dr. Deborah M. DiCroce  
Devon M. Henry  
Dr. Melvin T. Stith  
Staff: Dr. Deborah C. Fontaine

### **Break 10 minutes**

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**Agenda**  
**BOARD OF VISITORS MEETING**  
**Friday, December 9, 2016**  
**Approximately 11:15 a.m.**

*Dr. Byron L. Cherry, Sr., Rector*  
*Staff: April T. Allbritton, Office Manager/Board Liaison*

Campus Location: **New Student Center, Board Room, 3<sup>rd</sup> Fl., Suite 301**  
Norfolk State University, 700 Park Avenue, Norfolk, VA 23504

**I. Establish Quorum/Call to Order**

**II. Rector's Report**

- a. Board Budget Update – Vice Rector Dr. Stith
- b. Report of the Ad-Hoc Board Bylaws Committee – Dr. DiCroce  
*Action Item – Recommend Approval of Amendments to Board Bylaws*
- c. Draft BOV Annual Executive Summary  
*Action Item – Recommend Approval of BOV Annual Executive Summary*
- d. Report of the BOV/NSUF Liaison Committee – Mr. Cuffee

**III. President's Report**

- a. President's Chart of Activities

LUNCH (approximately Noon)

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1:00 p.m. AROTC Commissioning Ceremony  
Student Center, 1<sup>st</sup> Floor, Suite 138A  
Guest Speaker Major General (Ret) John P. McLaren, Jr.

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**Approximately 2:10 p.m.**

**IV. BUSINESS**

Academic Affairs – Dr. Stith, Chair

Finance and Administration – Mr. Helpinstill, Chair

Student Affairs – Dr. DiCroce, Chair

University Advancement – Mr. Cuffee, Chair

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**December 9, 2016 – BOARD OF VISITORS MEETING – continued**

**CONSENT AGENDA**

- a. Recommend Approval of the September 19, 2016 Ad-Hoc Internal Audit Position Application Review Committee Minutes
- b. Recommend Approval of the September 23, 2016 Board Meeting Minutes

**V. OLD BUSINESS**

**VI. NEW BUSINESS**

**VII. CLOSED SESSION - Pursuant to §2.2-3711A. 1, 4 and 7, Code of Virginia**

- a. Honorary Degree Consideration*
- b. Report on Current/Potential Litigation and University Legal Matters*
- c. Report from the Office of the Internal Audit*
- d. Report from the Ad-Hoc President's House Assessment Committee*
- e. Personnel Matters*

**VIII. OPEN SESSION**

- a. Motion to Recommend Approval Honorary Degree Candidate**

**IX. ADJOURNMENT**

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5:30 p.m. Society Board Reception – Lyman Beecher Brooks Library Rotunda

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