

## ***Local Human Rights Committee Minutes – February 27, 2017***

**Members in Attendance:** Joan Milnor, Ida Powell, Shannon Slaughter, Mike Milnor

**Members Absent:** Doris Cann

**CVTC Staff in Attendance:** Kevin McLaren, Psychology Director, Elaine Lee, Psychology Associate I, Lequetta Hayes, Human Rights, Advocate, Jon Oliver, Quality Manager, Mike Bryant, Director Risk Management/QA and Deborah Collins, Administrative Office Specialist II for LHRC.

**CVTC Staff Absent:** none

**Guest:** none

The Central Virginia Training Center Local Human Rights Committee (LHRC) met Monday February 20, 2017 at 2:00pm. The meeting was held in Conference Room A of the Administrative Building. Mrs. Milnor, LHRC Chairperson called the meeting to order. The Chairperson then requested that the CVTC/LHRC go into Executive Session pursuant to Virginia Code, 2.2-3711 (15), for the protection of the privacy of individuals and discussing restrictive treatment programs. Mrs. Powell made the motion of approval. Mr. Milnor seconded the motion. The Quality Manager presented the Restraint Services Review Board (RSSB/MRRB) report. The Psychology Director had one (1) initial packet for review of restraint/restrictions. LHRC had no recommendations. There were no annual reviews to present. The Chairperson then moved that each member certify that to the best of their knowledge only matters lawfully exempted from open meeting requirements and to Virginia Code, 2.2-3711 (15), for the purpose of discussing restrictive treatment programs was discussed in closed session. The Chairperson asked for a motion to return to open session. Mr. Milnor made the motion. Mrs. Powell seconded the motion. The Director of Risk Management presented his reports. The Human Rights Advocate reported she had completed the training in regard to the Human Rights Regulations. The Human Rights Advocate also stated she was not sure when the committee members would receive copies of the Human Rights Regulations but that she would keep them updated. The Human Rights Advocate noted she had learned other LHRC committees were meeting quarterly. She asked the committee members to discuss this option and let her know. After discussion, the committee felt they would prefer to continue meeting on a monthly basis. The next CVTC/LHRC meeting is scheduled for March 20, 2017.

**Approval of Minutes:** The Chairperson asked for approval of the minutes from the January 23, 2017 LHRC meeting. The committee approved the January 23, LHRC minutes.

**Adjournment:** There being no further business, the meeting was adjourned at 2:30pm.