

## Hampton Roads Regional Jail

### Board Meeting 1/20/2021

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#### Members & Alternates Attendance

- Clayton Bennett (CSO)
- Eileen Sprinkle/ Gabe Morgan (NNSO)
- Robert Geis (C)
- Martin Thomas (N)
- Sharon P. Scott (NN) **Chair**
- Alan Archer (NN)
- Lisa Lucas- Burke (P)
- Steven Bond (H)
- Michael Goldsmith (N)
- Robert Ike (C)
- Chris Snead (H)
- Mike O'Toole (N)
- Karen Bowden (H)

A quorum was present.

#### **Others in Attendance:**

Interim Supt. Jeff Vergakis; Assistant Supt. Lt. Col William Anderson; Deborah Hand; Deanna Isom; Major Barnes; Capt. Mack; Lt. Nash; Pam Westbrook; April Brumley; Kathie Moore; Jeff Rosen, Esq. Centeria Whaley; Raven Emmanuel

#### **Call to Order**

- Chairwoman Scott called the meeting of the Hampton Roads Regional Jail Authority to order, on the 20<sup>th</sup> day of January at 1:30 p.m. via Virtual Zoom.

#### **Opening**

- When the meeting is called to order, it is open.

#### **Approval of Minutes**

- Chairwoman Scott asked for a motion to approve the minutes from January 20, 2021. Martin Thomas moved to approve the minutes and Bob Geis seconded. A roll call vote was taken per the virtual meeting instructions. The motioned carried.

#### **Treasurer's Report**

- Deanna Isom – Stated medical reimbursement is trending up over what was budgeted for the year. Special revenues, which are commissary sales, are also trending up. We are projecting

that we will go over budget with materials and supplies, but stay under budget with inmate medical, purchase and personnel services.

- Chairwoman Scott asked for a motion to approve the Treasure's Report. Martin Thomas moved to approve the report and Gabe Morgan seconded; a roll call vote was taken per the virtual meeting instructions. The motion carried.

### **Preliminary Annual Budget**

- Debbie Hand stated Brian DeProfio was not present. Bob Geis gave an update to the board on the budget process.
- Bob Geis stated the Finance Committee was working with staff on developing a budget to address the challenges faced in the jail, and would make a recommendation to the board in its February meeting.
- Chairwoman Scott thanked everyone for the work they did on the budget.

### **Review of Operations**

- Medical- Pam Westbrook stated currently two patients over 70 years of age were in critical condition. Both patients were covid positive. One of the patient's physician requested a Do Not Resuscitate order.
  - Gabe Morgan asked what their charges are.
  - Pam Westbrook responded one was being charged with second degree murder while the other had a strangulation charge.
- Pam Westbrook stated HRRJ received 150 doses of covid vaccination. Eighty-nine vaccines were given to the staff. There are 70 doses still available onsite.
  - Chairwoman Scott asked when the vaccine would be available to inmates.
  - Pam Westbrook stated the health department said she will be aware of availability by the 25<sup>th</sup> of January.

### **Security**

- Major Barnes stated due to covid, the facility was placed on lockdown for a period of 14 days. That this week, the facility resumed to normal operations.
  - Gabe Morgan asked what the ratio for accepting new inmates?
  - Major Barnes said within the next week because of the covid positive inmates mentioned by Ms. Westbrook. An email would be sent to the jurisdictions to advise when the facility could receive inmates from member jurisdictions.

### **Human Resources**

- April Brumley- An outside career fair was scheduled for February 6, 2021. Human Resources advertised on two radio stations until mid- February. Also, there was a recruitment video to post on social media platforms. There had been four final offers for jail officers, 13 candidates were in the polygraph background stage, which equaled to 17 new hires for the month of February.

### **Maintenance Projects**

- Capt. Mack – We have completed a total of 323 out of 332 work orders that were open.
  - Gabe Morgan asked if covered repairs were a part of the new budget.
  - Capt. Mack responded no; it's separate.

### **Mental Health Grant**

- Bruce Hurdle could not be present; therefore his alternate Kathie Moore delivered the progress report. She stated the total number screened was 216 inmates; 64 were further screened; and 55 were accepted to Mental Health Program.

### **Superintendent's Report**

- Col. Vergakis went over improvements that had been made to the facility. They included budget, policy implementation, boosting morale, restrictive inmate housing and inmate programs, as well as working on a strategic plan and the DOJ agreement. Moving forward, they had over 10 stalled projects, which had started to ramp up. He also enhanced communication, which is a collaborative process between medical, mental health and security staff. He planned to start a superintendent line staff committee that was about leadership and development. They would look at ways to enhance retention, recruitment and facility operation. The first meeting was scheduled for January 25, 2021, in which they would do executive out briefs on their findings to Col. Anderson and Col. Vergakis..

### **Closed Session**

- Alan Archer read the motion to go into closed session. Gabe Morgan seconded. A Roll call vote was taken. The motion carried.

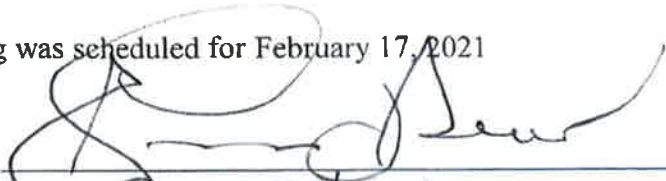
#### *Closed Session*

- Alan Archer read the motion to reconvene in open session. Gabe Morgan seconded. A roll call was taken. The motion carried.
- Mike O'Toole recommended Jeff Rosen review the medical contract and negotiate a best and final offer.
- Chairwoman Scott asked whether the superintendent had the authority to move forward to award the medical contract.
  - Mike O'Toole recommended moving forward with the contract and Gabe Morgan seconded.
- Chairwoman Scott asked the nomination committee to put forth a slate for incoming chair and vice chair.
- Chairwoman Scott thanked Col. Anderson for accepting the challenge and expressed appreciation for him joining HRRJA.

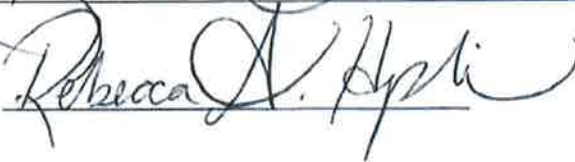
*Adjournment*

The next meeting was scheduled for February 17, 2021

Chair Signature:

A handwritten signature in black ink, appearing to be "S. J. Lee", written over a horizontal line.

Recording Secretary:

A handwritten signature in black ink, appearing to be "Rebecca A. Hylti", written over a horizontal line.