

Ladies and Gentlemen:

We are scheduled to meet tomorrow morning at 10 am on the first floor of the East Wing of the Patrick Henry Building. THIS IS A DIFFERENT SPACE THAN WHERE WE HAVE BEEN MEETING.

The Patrick Henry Building's street address is 1111 E. Broad Street; however the entrance to the building faces Capitol Square. You still need a photo id to get in. Parking is still an adventure -- St. Paul's church on 8th street has public parking, the entrance is off of 8th street and the cost is \$30 for the day. A slightly cheaper alternative is the city lot on 7th and Grace street.

Our various small workgroups of 2 people apiece have been working diligently given the short time span since our last meeting. It appears that these workgroups would benefit from the opportunity to meet tomorrow along with other stakeholders who would like to join them. Accordingly, we will spend a good part of the morning meeting in small groups.

As you might guess, the technology in our meeting space will not accommodate a number of small groups. Consequently, we will try to accommodate those who cannot attend in person through individual conference calls and even zoom calls, if possible. We will get this organized first thing in the morning.

After the small groups meet, we will reconvene as a large group and hear reports from the small groups. My sense is that progress is being made on consensus solutions but there will still be a fair amount of work to do.

Once we have a chance to digest the work of the small groups in the larger group, we will talk about next steps. So the day will look something like this:

- I. Preliminary matters - 10 to 10:15
- II. Small group discussions -- 10:15 to 11:30
- III. Short break and check in on progress
- IV. If necessary, continue small groups or reconvene large group 11:45 to 12:30.
- V. Lunch -- 12:30 to 1:15
- VI. Small group reports to large group -- 1:15 to 2:45
- VII. Break -- 2:45 to 2:55
- VIII. Continue reports and discussion of small group reports 2:55 to 3:30.
- IX. Next steps 3:30 to 4
- X. Adjourn.

Katie is sending out copies of all written reports that she has received from small groups. To be clear, NONE OF THESE WRITTEN REPORTS REPRESENT A CONSENSUS EVEN WITHIN THE TWO PEOPLE IN THE SMALL GROUP. Some groups are farther along than others. Just because something is written down does not mean there is consensus. Consensus occurs when the large group says so.

I look forward to seeing everyone tomorrow at the PATRICK HENRY BUILDING. Thank you for the time and energy you are devoting to this discussion.