

The Board of Trustees of the Southern Virginia Higher Education Center (SVHEC, Center) met at 12:00 p.m. on September 1, 2021 in the Hope Smith Classroom on the campus of the Southern Virginian Higher Education Center. Mr. Dennis Witt, Chairman, presided.

ATTENDANCE

SVHEC BOARD of TRUSTEE ATTENDEES

Mr. Dennis Witt
Mr. Doug Lee *via Zoom*
Mr. Peter Blake
Ms. Mattie Cowan
Mr. John Lee *via phone*
Senator Louise Lucas *via Zoom*
Dr. Muriel Mickles
Mr. Paul Nichols
Dr. Ken Perkins
Mr. Tom Raab
Dr. Charlette Woolridge

REGRETS

Delegate Nancy Guy
Dr. Quentin Johnson
Mr. Hubert Pannell
Delegate Schuyler VanValkenburg

Other Attendees

Ms. Audrey Burges, Office of the Attorney General
Ms. Katrina Powell, SVHEF Executive Director *via Zoom*
Mr. Chad Patton, SVCC, (sitting in for Dr. Quentin Johnson) *via Zoom*
Mrs. Linda Owen, Principal, Sydnor Jennings Elementary School
Mr. Andrew Barksdale, Computer Manager, Sydnor Jennings Elementary School

SVHEC STAFF MEMBER ATTENDEES

Dr. Betty H. Adams, SVHEC Executive Director
Mrs. Brenda Terry, Chief Finance & Operations Officer
Mrs. Susan Wilborn, SVHEC Executive Assistant and Board Clerk
Mr. Aaron Chandler, Manager, SVHEC IT and Operations
Mr. Jeremy Newton, SVHEC Technology Specialist

This meeting was recorded and streamed on the SVHEC Facebook page for other staff and the public to view.

AGENDA ITEM: CALL TO ORDER

Mr. Dennis Witt, Chairman, opened the meeting by welcoming everyone. He then asked the Board Clerk to call the roll, after which it was determined a quorum was present. Chairman Witt noted that Doug Lee, John Lee and Louise Lucas were all joining the meeting virtually and asked each to comply with Virginia Code by stating their reasons for joining virtually. Mr. Doug Lee (Zoom) stated due to his attendance at a wedding that did not have a mask mandate, he is self-quarantining for the protection of everyone. Mr. John Lee joined the meeting by phone and stated he is on vacation in South Carolina and Senator Lucas joined the meeting by Zoom stating she was attending remotely because she could not be at the meeting in person.

APPROVAL OF MINUTES

The June 1, 2021 Board meeting minutes were approved unanimously upon a motion by Mr. John Lee, seconded by Mr. Paul Nichols and duly carried.

The June 1, 2021 Executive Committee meeting minutes were approved unanimously upon a motion by Ms. Mattie Cowan, seconded by Mr. Doug Lee and duly carried.

AGENDA ITEM: REPORT BY EXECUTIVE DIRECTOR, Dr. Betty H. Adams

SUCCESS STORY

Dr. Adams introduced Mrs. Linda Owen, Principal of Sydnor Jennings Elementary School. Mrs. Owen gave some background on, and introduced Mr. Andrew Barksdale, Jr. who told the Board of his climb from janitor at several elementary schools to Computer Manager at Sydnor Jennings Elementary School, thanks to the IT Academy at the SVHEC and to Mrs. Linda Owen for her encouragement.

ENROLLMENT

Dr. Adams noted that enrollment held steady in FY2020 with the community colleges being up 15% but with the prolonged COVID shutdown, enrollments were down in FY21 across the board, but reported that enrollment seems to be removing as of fall semester.

COVID-19 UPDATE

An indoor mask requirement has been implemented to help keep everyone safe along with social distancing. There is no eating or drinking in any classrooms or common areas. Executive Order Eighteen: Ensuring a Safe Workplace issued by the Governor states that all state employees are required to disclose their vaccination status by today, September 1, 2021 and those that do not or are not vaccinated, must submit to weekly testing. Approximately 71% of staff are vaccinated, while approximately 12% are partially vaccinated and about 17% are not vaccinated.

AGENDA ITEM: FINANCE & OPERATIONS, Mrs. Brenda Terry

FINANCE REPORT

SVHEC Chief Finance & Operations Officer Brenda Terry asked the Board if they had any questions on the financial statements found in their Board packet. She then turned the Board's attention to the FY2022 Budget report – General Fund and Non-General noting that \$293,792 was restored to the budget from FY21 for personnel and technical training. The total consolidated budget for FY22 is \$6,102,337.

Agenda Item: Standing Committee Reports

EXECUTIVE COMMITTEE – MR. DENNIS WITT, CHAIR

Mr. Dennis Witt, Chairman of the Executive Committee stated that the Committee did meet before the Board meeting and he would update the Board during closed session later in the meeting.

PLANNING & DEVELOPMENT COMMITTEE – DR. KEN PERKINS, CHAIR

The Committee did not meet this quarter.

PROGRAMS & PARTNERSHIPS COMMITTEE – MR. TOM RAAB, CHAIR

The Committee did not meet this quarter.

Agenda Item: Halifax Educational Foundation, Katrina Powell

Southern VA Higher Education Foundation Executive Director Katrina Powell informed the Board that new officers were elected on July 1 and a new employee, Angela Yancey had joined the staff to help with fundraising and day to day operations.

The Foundation gave out almost \$29,000 in scholarships.

The Letterpress partnership is continuing to move forward on the SVHEC marketing plan.

Outside seating areas are being provided for staff and students around the campus.

Agenda Item: New Business

FOIA COUNCIL LEGISLATIVE UPDATE

Audrey Burgess, Assistant Attorney General for the Agency gave the Board a brief update on FOIA.

Closed Session

EXECUTIVE DIRECTOR'S EVALUATION

SVHEC/SVHEF MOU

Motion to go into closed session pursuant to Code of Virginia pursuant to Virginia Code Section 2.2-3711.A.1 to discuss personnel matters, namely the evaluation of the Executive Director, and pursuant to Section 2.2-3711(A)(8) for consultation with legal counsel regarding specific legal advice by such counsel pertaining to the Southern Virginia Higher Education Foundation.

Upon motion by Dr. Ken Perkins, seconded by Mr. Peter Blake, and approved unanimously, the Board entered closed session at 12:45 p.m.

Upon motion by Dr. Ken Perkins, seconded by Mr. Paul Nichols, and approved unanimously, the Board returned to open session at 1:16 a.m.

Whereas, the Board of Trustees of the Southern Virginia Higher Education Center convened in closed meeting on September 1, 2021 pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and;

Whereas, Virginia Code §2.2-3712 requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW, BE IT RESOLVED that the Board of Trustees of the Southern Virginia Higher Education Center hereby certifies that, to the best of each member's knowledge:

(1) only public business matters lawfully exempted from open meeting requirements under Virginia law; and

(2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting of the Executive Committee of the Board of Trustees of the Southern Virginia Higher Education Center.

Upon returning to open session, it was certified by vote that only matters identified in the motion were discussed:

Trustee Members:

Certification:

Dennis Witt	Yes	No
Doug Lee	Yes	No via Zoom
Peter Blake	Yes	No
Mattie Cowan	Yes	No
Dr. Muriel Mickles	Yes	No
Mr. John Lee	Yes	No via phone
Senator Louise Lucas	Yes	No via Zoom
Paul Nichols	Yes	No
Dr. Ken Perkins	Yes	No
Tom Raab	Yes	No
Dr. Charlette Woolridge	Yes	No

Absent from closed session and Board meeting:

Dr. Quentin Johnson
Hubert Pannell
Delegate Schuyler VanValkenburg
Delegate Nancy Guy

After returning to open session, Chairman Witt asked that Tom Raab and Dr. Ken Perkins work with members of the Foundation in discussions to review the Center/Foundation MOU.

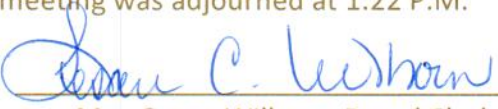
Upon a motion by Mr. Peter Blake and approved unanimously, the Board agreed to take the recommendation of the Executive Committee, in accordance with the state appropriation act and authorize a one-time bonus to the Center's Executive Director in an amount equal to 5% of the Executive Director's state salary in recognition of her performance.

*No second is needed if it is a recommendation from a committee

Adjournment

There being no further discussion or business, the meeting was adjourned at 1:22 P.M.


Mr. Dennis Witt, Chairman


Mrs. Susan Wilborn, Board Clerk