

# Board Meeting Minutes

## Southwest Regional Recreation Authority

### (Spearhead Trails)

### March 9, 2023

A meeting of the Board of Directors for Southwest Regional Recreation Authority (Spearhead Trails) took place on Thursday, February 9, 2023 at 6:00 p.m. at the headquarters of Spearhead Trails located at 11325 Norton Coeburn Road, Coeburn, Va 24230.

1. The meeting was called to order by Chairman, Rick Wood.
2. Roll Call was made by Cindy Isaacs. Board members in attendance: Rick Wood, Teddy Clevinger, Eugene McClellan, Robert Fultz, Rick Hull, Richard Johnson. Board members via Zoom: Billie Campbell. Also in attendance were Janet Settle, Brad Ratliff, Jack McClanahan, Steve Pike, Cindy Isaacs, James Marcum, Sarah Mullins, Michelle Workman and Jake Gilly
3. Rick Wood states he would like to move #13 on agenda up to #10. Eugene McClellan made the motion, Richard Johnson seconded the motion and after unanimous vote, motion accepted.
4. Public comment: Kevin Hylton is the new owner of trail head property at St. Paul. He is having a grand opening for Camp Mountventures, camp ground and trail access in the spring and is interested in partnering with Spearhead Trails. Rick asks how Spearhead could help and Kevin states he will need extra security at trailhead, an occasional load of stone, new signage, updating or adding his business to our website, pumps for restrooms in parking lot for water, any grants that could help him and adds he wants to sell Spearhead permits. Curtis Breeding tells Kevin about a grant that might help and the Board agrees to help Kevin by partnering.

5. The approval of February Board meeting minutes and minutes from the February Emergency called meeting was tabled due to amendments needed and called meeting minutes not received by Board members. A motion was made by Eugene McClellan, Teddy Clevinger seconded the motion and all agree with the exception of Richard Johnson, who abstained, and motion was accepted.
6. Cindy Isaacs reported on financials. Eugene McClellan made a motion to approval financial statement, Rick Hull seconded the motion and after unanimous vote, motion accepted.
7. Reports included discussion of the motor out in the Spearhead wrap jeep, Jack and Steve commented that a surplus list is going to be made with the jeep along with several other items on the headquarters premises.

Billie Campbell talks about the question raised by not only ATV/UTV riders but also rental companies about packages for ATV/UTV along with Spearhead permit with the idea of 1 sticker and fee per machine instead of per person. Rick Wood states that this can't happen because each individual person is required to fill out and sign a waiver. Janet suggests that the rental companies should advertise the cost of the rental and the permit for a total price. Curtis asks about E-bikes on the trails and Rick Wood confirms E-bikes are ok as long as the riders have a permit. The price of day passes has been an issue brought up by multiple customers and the discussion of changing the price was tabled, to give Steve time to look into options on permit pricing.

Youth bows were purchased and received for the Ridgeview School, that has recently started an archery club and reached out to Spearhead for help. Steve reached out to Ballard Health, who had donated \$10,000.00, for the construction of a playground at the Sportsman Complex (shooting range). Steve met with Shannon Showalter and discussed replacing the playground with a medical station, which be more suitable for the Sportsman Complex.

Jake Gilly reported on GIS status, the mapping of all trails has been finalized, with the exception of Coal Canyon and Ridgeview, which Billie Campbell has completed and stated he would send the files to Jake. Jake and Billie plan to get together after the files have been sent and received to talk about adding signs and markers for the trails. Jake also informs that the trail mileage is much lower than what was previously documented or advertised. Rick Hull asks Jake about constructing a map for the Sportsman Complex as well, and Jake stated he could get a quote for that to be contracted as well.

Rick Wood makes a motion to move #9 to #14 on the agenda and to include Steve Pike in on the closed session, Eugene McClellan seconds the motion. After a unanimous vote, the motion was accepted.

8. Brad Ratliff proposed the policy Code of Virginia 2.2-3100 Conflict of Interest Policy. Everyone received a copy of the policy to take and read so that a vote could be made in the next Board meeting.
9. Director Steve Pike begins his reporting by expressing how much he appreciates the staff.

He informs how I.T. services came and fixed the issue with the server and 50 domain names on the internet had been removed and shut down, also that the phone system needs to be updated.

Steve got the MOU with camp 18 resigned and named some of the projects that they will be helping with.

He states he has applied for a grant for \$450,000 for the Headquarters and that there is a lot of equipment and various items that are going to be placed on govdeals for surplus.

He reports that staff members received training on the rock climbing wall, however there is still equipment needed and pricing to be considered.

While meeting with Ballard Health previously, the topic of trauma training was brought up. On April 3, 2023 Ballard Health will be coming to Headquarters to train all staff members in trauma training such as CPR and stop the bleed and then conclude the day at the Sportsman Complex with med flight landing and additional training. Ballard Health is also going to be donating trauma kits.

Steve informed that several active grants awarded to SRRA have not been handled properly as well as following guidelines and reporting requirements. No quarterly reports have been submitted on any of the grants in the past couple years and now are required be done and submitted to DCR by March 31, 2023.

The Headquarters building has many underlying issues. Steve reports the septic problem has been taking care of, but the roof, floors and several other issues need to be addressed as soon as possible.

Steve also spoke about a meeting with DME at the Sportsman Complex that went very well.

Rick Wood thanked Steve for his work in the brief time he's been in the Director position and Jack commends Steve for his integrity.

10. Eugene spoke about the upcoming Thunderstruck tour for the Scott County Board of Supervisors on April 5, 2023. Spearhead will be guiding the tour and providing lunch for the members that attend.
11. Eugene McClellan makes a motion to go into closed session, Teddy Clevinger seconds the motion. After a unanimous vote, the motion was accepted. Closed session Code Of Virginia 2.23711 (A) (1) Personnel.
12. Teddy Clevinger makes a motion to come out of closed session, Eugene McClellan seconds the motion. After a unanimous vote, the motion was

accepted and closed session Code of Virginia 2.23711 (A) (1) Personnel ended.

13. Robert Fultz makes a motion to adjourn meeting, Eugene McClellan seconds the motion. After a unanimous vote the meeting is adjourned.