

Approved by Board November 20, 2023

**PATRICK & HENRY COMMUNITY COLLEGE
College Board Meeting
11:30 a.m. – September 18, 2023**

Minutes

The Patrick & Henry Community College Board held its regular meeting at 11:30 a.m. on Monday, September 18, 2023, in the Hooker Exhibit Hall, Frith Economic Development Center, with Mr. Robert Haley, Chair, presiding.

MEMBERS PRESENT: Mr. Robert Haley, Chair; Ms. Jewell Drewery, Vice-Chair; Ms. Dayna Bobbitt; Mr. Gary Collins; Mr. Robert Foster; Mr. Roger Hayden; Mr. George Hippisley; Dr. Shana LeGrant; Mr. Wayne Moore; Mr. Ouss Sahhar; Mr. Tim Stone; and Mr. Stu Warren.

MEMBERS ABSENT: Ms. Belinda Graham, and Mr. Brandon Scott.

OTHERS PRESENT:

Dr. Greg Hodges, Sue Ann Ehmann, Jennifer Bowles, Sharon Claggett, Meghan Eggleston, Dr. Colin Ferguson, Jack Hanbury, Monica Hatchett, Rhonda Hodges, Sarah Beth Morrison, Shannon Peters, Letitia Pulliam, Tiffani Underwood, Amy Webster, Dr. Chris Wikstrom, Donata Worrell, Roberta Wright, Terry Young, Kaylyn Gary, Dr. Derick Simpson, Steven Aaron, and Lionel Nolen.

Mr. Robert Haley, Chair, called the meeting to order at 11:30 a.m. A quorum was present. Media representative Monique Holland, *Martinsville Bulletin*, was welcomed.

RECOGNITION OF NEW BOARD MEMBERS

Dayna Bobbitt, representing Patrick County.

Dayna Bobbitt graduated with her associate degree in science from P&HCC in 2010 by participating in the D² and Governor's School Program. She continued her education at Virginia Tech earning a Bachelor of Arts degree in communications and public relations with a minor in business leadership in 2013 and a Juris Doctor from the University of South Carolina School of Law in 2016.

Dayna is the Commonwealth's Attorney in Patrick County. A graduate of Patrick County High School, she served as a Legal Intern with the Commonwealth's Attorney's Office in the summers and a Law Clerk with the United States Attorney's Office – Civil Division in Columbia, South Carolina, and a Legal Intern with the Patrick County Circuit Court under the Honorable Martin F. Clark while in law school. She served as the Assistant Commonwealth's Attorney prior to her appointment as the Commonwealth's Attorney.

Bobbitt has also been an Adjunct Professor for Patrick & Henry Community College in the Legal Assisting/Paralegal program. She is the current president of the Stuart Rotary Club, a member of the Virginia State Bar, Virginia Association of Commonwealth's Attorneys, Patrick County Bar Association, Patrick County Elder Abuse Team, Sexual Assault Response Team, Child Abuse Review Team, and Special Victim's Unit. Bobbitt is a

member of Sycamore Baptist Church and a volunteer for the Community Backpack Program at Blue Ridge Elementary School.

APPROVAL OF MINUTES OF THE JULY 17, 2023, MEETING

Motion #1. Mr. Gary Collins made a motion to approve the minutes of the July 17, 2023, regular meeting. Seconded by Mr. Wayne Moore, the motion passed by unanimous vote.

PRESIDENT'S REPORT

Given by Dr. Greg Hodges

Dr. Hodges reported the following year-end highlights:

Accomplishments

- Received a grant for the Road to Success in Virginia Program (RSVP) in the amount of \$153,757.00.
- The May 2023, RN graduates had a 100% state board pass rate (2nd RN 100% pass rate in a row to go with the 2 LPN cohorts).
- Launched a new Power Line program in Patrick County (in conjunction with Wytheville Community College).
- Awarded \$72,000 from VFCCE for the Gerald Baliles Annual Award for the Rural VA Horseshoe Initiative
- Awarded \$927,675 from VDOE for 21st Century Community Learning Centers grants (Trio Pre-College programs)
- Early Childhood Education Program received NAEYC accreditation.
- P&HCC named as one of twenty colleges to partner with SME to address the manufacturing industry's workforce shortage and skills gap crisis.
- Patrick & Henry Community College named as one of the best colleges in the nation to work for, according to the Great Colleges to Work For® program.
 - Honors in six categories this year: *Job Satisfaction & Support, Professional Development, Compensation & Benefits, Mission & Pride, Faculty Experience, and Confidence in Senior Leadership.*
 - Named to the Great Colleges Honor Roll, a status granted to only forty-two colleges each year who are the most accomplished across the recognition categories.

Strategic Plan Update

In Alignment with the VCCS Opportunity 2027, the P&HCC Strategic Plan has the following goal: *Patrick & Henry Community College will achieve equity in access, learning outcomes, and success for students from every race/ethnicity, gender, and socioeconomic group.*

Three Benchmarks:

1. Stabilize institutional enrollment such that the year-over-year enrollment change is less than 3% for three consecutive years. (Enrollment)
2. 70% of students enrolled in a workforce and/or gateway course will complete a workforce and/or gateway course annually. (Progress)

3. The number of credentials earned will meet or exceed the prior year's credentials earned. (Completion)

New College-Wide Initiatives

Caring Campus (Dr. Chris Wikstrom)

- Caring Campus is a national organization whose focus is to ensure that all students feel welcomed, connected, and cared for.
- Over 120 colleges are implementing Caring Campus around the country, and they are seeing improvements in course retention and success and term-to-term persistence.

Trauma-Informed Pedagogy (Dr. Chris Wikstrom)

- Training with Rick Griffin, the Executive Director of Community Resilience Initiative (CRI). This training is based on the neuroscience that explains our interactions. The focus is on becoming more attune to how we approach conversations and team building.

The Great Upheaval, Higher Education's Past, Present, and Uncertain Future

by Arthur Levine and Scott Van Pelt

- Campus-wide reading assignment
 - The information in this book will enable P&HCC to continue to evolve so that we can adequately achieve our vision of being the educational catalyst that provides access to economic prosperity for our diverse community.

Dr. Hodges then introduced our new full-time employees who had come aboard since our July meeting.

- Kaylyn Gary – Fast Forward/G3 Career Coach
- Dr. Derick Simpson – Academic Coordinator of Clinical Education (PTA)
- Steven Aaron – HR Payroll & Leave Specialist
- Lionel Nolen – Industrial Electronics Technology

BUDGET & FINANCE

Report on Local Funds Expenditures – Period Ending August 31, 2023

Report given by Mr. Jack Hanbury, Vice President of Financial & Administrative Services.

- **Local Funds Summary**

All funds are doing well. Our ending balance is \$1,540,246.06.

- **Locality Fund Budget**

We are currently showing a surplus. The installation of the terrazzo floor at MET II is now on the way.

- **Auxiliary Funds Budget**

We are doing well and remain in the black.

- **Auxiliary Funds Investments Performance**

Overall, a good report on our investments again. We were down 1.79% for the month, up .11% for FYTD, and 44.66% Cumulative.

- **Student Activities Budget**

We are starting to incur some athletic expenses, but we are still in the black.

- **Student Activities Funds**

All student clubs are doing well and remain within budget.

- **Parking Funds**

- The crosswalk in front of the Walker building has been completed.
- Net Income is down a bit because all the student parking fees have not yet been received.

ACADEMIC & STUDENT AFFAIRS

Report by Dr. Chris Wikstrom, VP of Academic & Student Success Services.

- **Joint meeting with Piedmont Community Services**

- We will have a joint meeting with Piedmont Community Services on October 3, 2023, to discuss ways to promote mental health on our campus. This work will fill in gaps between Caring Campus and Trauma informed practices to ensure comprehensive mental health awareness for everyone associated with P&HCC.

- **Enrollment Update**

- We are up approximately 4% with the DE contributing the majority of the increase. We are up in non-DE as well and we are thankful to our external partners and internal staff for getting us to where we are today.

ACADEMIC & STUDENT AFFAIRS COMMITTEE REPORT

Presentation for approval of Program Advisory Committees (Board Report #439)

(Wayne Moore/Dr. Chris Wikstrom)

- Dr. Wikstrom reported that the committee met and reviewed the list of local advisory committees and approved the personnel on all of them. Dr. Colin Ferguson, who oversees the local advisory committees, provided a brief description of their purpose. These local leaders meet twice a year to ensure that our programs align with their needs. Their responsibility is to communicate to us the needs of local employers.

Motion #2. Ms. Jewell Drewery made a motion to approve the Program Advisory Committees (Board Report #439). Seconded by Mr. Ouss Sahhar, the motion passed by unanimous vote.

WORKFORCE, ECONOMIC, AND COMMUNITY DEVELOPMENT (WECD)

Report given by Rhonda Hodges, VP of WECD

- **Fast Forward** (Short-Term, Non-Credit programs that lead to industry recognized credentials/certification.)
 - As of Monday, September 11, Fast Forward enrollments were up approximately 72% over this point last year (from 85 enrollments FY23 to 146 enrollments FY24).
 - Fast Forward headcount was up 106% over this time last year (from 67 students FY23 to 138 students FY24).
 - P&HCC, in partnership with Wytheville Community College, launched the Power Line Worker Training Program in Patrick County on September 5th with ten students. Patrick County Public Schools has also partnered with the two community colleges to provide space for the pole yard training lab.
- **Community Development**
 - **Manufacturing Imperative – Workforce Pipeline Challenge**
 - Patrick & Henry Community College was one of twenty-five community and technical colleges nationwide to have been invited by SME (formerly Society of Manufacturing Engineers) to participate in the Manufacturing Imperative – Workforce Pipeline Challenge. The initiative builds awareness of careers in manufacturing, optimizes workforce systems, and accelerates the education and skill development needed to place individuals into jobs making family-sustaining wages. Through the Workforce Pipeline Challenge, SME will work with schools to conduct a labor analysis of the local, regional, and state landscape; develop and expand sector strategies to attract new populations – particularly those under-served and under-represented in the workforce; and implement new programs, curriculum and applicable certifications to develop skilled individuals that are ready to hire for the vast array of growing, unfilled positions in manufacturing. The goal of the initiative is to add 75,000 skilled workers to the manufacturing workforce in the next 3 years, which will impact the national economy by \$6 billion.
 - **Start Up MHC**
 - The next entrepreneurial bootcamp class starts on September 19, in partnership with the Martinsville Henry County Chamber of Commerce/CPEG and Longwood Small Business Development Center.

INSTITUTIONAL ADVANCEMENT

Report given by Tiffani Underwood, Assoc. VP of Institutional Advancement & P&HCC Foundation Executive Director.

Scholarship Luncheon

- We will once again host our scholarship luncheon on October 26, 2023. This will be the first time we have been able to have the event since COVID, so we are looking forward to the opportunity to celebrate both our donors and our recipients.

Patriot Players

- SpongeBob the Musical concluded in July. Now we are turning our attention to the holidays with Growing Up Gospel Christmas: A Joyful Noise Revue. Auditions will be held September 26 - 28 with performances November 16-18 and 24-26.

Mini-Grant Applications

- The Foundation will once again be awarding \$5000 in mini grants to faculty and staff.
- For those of you who are new, this program gives our faculty and staff the opportunity to apply for a mini grant up to \$1000 to produce some new and innovative ideas that could be incorporated in the classroom.
- It is also a wonderful opportunity for those who are new to writing grants to complete a simple application.
- The application deadline was September 13, 2023. We received a total of eight applications which the committee will be reviewing next week. I will be able to share those award winners with you at the next meeting.

RVHI Funding

- We have received \$100,000 from Virginia Foundation for Community College Education and Virginia 529 in support of the Gerald Baliles Annual Award for the Rural Virginia Horseshoe Initiative.
- These funds help pay a portion of the salary and benefits for our Patrick County High School Career Coach as well as providing valuable scholarships and other training incentives for our students.

Spirit Shop

- We have a new Spirit Shop to help support Athletics. It is in Frith Hall in the corner right beside the Foundation office. Stop by and check it out. We have t-shirts, shorts, sweatshirts, and more!

ATHLETICS

Report given by Dr. Greg Hodges in the absence of Mr. Brian Henderson, Asst Vice President of Student Engagement & Inclusion/Athletic Director.

- We kicked off the fall semester with more than 200 student athletes who come from our local area as well as an assortment of other states and countries.
- Men's Soccer started out strong by defeating our conference rival Louisburg 2-0.
- We have Baseball games scheduled this fall and we have already had Major League Baseball scouts and college recruiters in attendance.
- The fall Softball schedule is going well. Martinsville will host the JUCO Jamboree in February which will feature 5 to 10 nationally ranked teams from Ohio, New York, New Jersey, West Virginia, plus 7 others from Carolina and Virginia.
- Ruthanne Duffy's Breakfast Buddies program is underway. Many of our student-athletes volunteer to have breakfast with the Stanleytown elementary students.
- Homecoming week is October 2nd – 6th.

MISCELLANEOUS

LEGISLATIVE COMMITTEE REPORT

Presentation for approval of Board Policy update – Workplace Violence (Board Report #438) (Jewel Drewery/Jack Hanbury)

Mr. Hanbury reported that the committee met and reviewed the policy update which is primarily about threat assessment. Every case is evaluated by a threat assessment team which reviews, evaluates, and plans a course of action. There are two main changes to this policy.

1. If the threat assessment team determines that a person is a threat of physical harm to themselves or to others it is required to notify local law enforcement within 24 hours.
2. Members of the threat assessment team must undergo required training (8 hours the first year, and 2 hours every year after that).

VCCS Legal Counsel made these changes to the VCCS policy which we have incorporated into our policy.

Jack explained that the State statute mandates that we have our own local team. It also mandates that we have a threat assessment committee that develops policy and oversees the threat assessment team. Dr. Colin Ferguson heads our threat assessment committee.

He also clarified that local law enforcement would include not only P&HCC campus police, but Henry County Sheriffs, and/or Martinsville City Police, and/or Patrick County Sheriff's Dept, along with the corresponding Commonwealth's Attorney for each area.

Dr. Hodges pointed out that we have always notified local law enforcement in the past, this new policy simply makes it clear that they must be notified.

Motion #3. Mr. Wayne Moore made a motion to approve the Board Policy Update – Workplace Violence (Board Report #438). Seconded by Ms. Dayna Bobbitt, the motion passed by unanimous vote.

CHANCELLOR'S RETREAT

Vice-Chair Jewell Drewery attended the retreat along with fellow Board member, George Hippisley. Ms. Drewery reported that the retreat was wonderful experience. As P&HCC continues to evolve (as described in the book *The Great Upheaval*) she hoped the Board will also evolve and become even more connected to our state officials and legislators. Let them know who we are, what we stand for, and how involved our Board is.

George Hippisley agreed with Jewell that the Chancellor's retreat was an amazing experience. He was impressed with the energy level of Dr. Dóre, and with the theme of the event. One of the topics of discussion was industry averages with the question being how do you beat those industry averages. His opinion was that P&HCC is the perfect example of an entity that knows how to beat the odds.

Dr. LeGrant brought up the possibility of having a Board retreat that could unify the voice of the Board and let all our members know what our duties and responsibilities are.

Mr. Robert Foster expressed his appreciation that we are bringing the Trauma Informed training to campus.

ADJOURNMENT

With no further discussion or comments brought forth, Robert Haley, Chair, reminded the Board that the next regular meeting of the Board will be November 20, 2023. He then adjourned the meeting at 12:12 pm.

Minutes Approved By:



Robert W. Haley, Board Chair



Greg Hodges, Secretary to the Board

Minutes Recorded By:



Sue Ann Ehmann