



**Virginia LGBTQ+ Advisory Board
Meeting Minutes**

Date: Wednesday, August 16, 2023

Time: 12:00pm

Location: Patrick Henry Building

Board Members Present:

- Joanna Keller (Chair)
- Demas Boudreaux (Vice-Chair)
- Preston Main (Secretary)
- Austin Palmore
- Jason Geske
- Tuan Ho
- Kerry Flynn
- Phil Kazmierczak
- Michael Berlucchi
- Clarke Cooper

Board Members Absent:

- Jonathan Dromgole
- Kevin Han
- Dr. Monica Motley
- Keri Vornadore
- Collin Hite
- Neil Butler

Board Members Virtual:

- Thomas Turner
- Derrick Pitts

Quorum: 10 out of 18 board members present.

Non-Members in Attendance:

- Youngkin Administration:
 - Emma Jensen – Director, Board Administration
 - Lanette Walker – Chief Financial Officer, Office of Health and Human Resources
- Office of the Attorney General:
 - Joshua Laws – Assistant Attorney General, Office of the Attorney General



- Public:
 - Christopher Goad
 - Charles Wilson (Virtual)

I. Secretary Walker spoke briefly before the meeting officially started with an update on Health and Human Resources.

II. Call to Order at 12:18 pm
(Motion made by Chairwoman Joanna Keller)

III. Board Business:

A. Approval of previous minutes

3 changes made to spelling of member names.

Motion to Approve Previous Minutes		
Moved: Phil Kazmierczak	Second: Clarke Cooper	
Yes: 8	Nays: 0	Abstentions: 2

B. Introduction of New Members and Guests

New Member: Tuan Ho

Each person in attendance at the meeting briefly introduced themselves.

C. Chair Update

Chairwoman spoke about changes on transgender policies put together by Governor Youngkin. She encouraged members to attend their local meetings to become familiar with the policy. Board members attended an event at the Governor's Mansion in June. Upcoming PRIDE events in September and October. Chairwoman would like board members to be present and would like us to set up a booth for events next year. Equality Virginia Black Tie Dinner will be on October 7, 2023, at 5pm.

D. Board Administration Updates (Emma Jensen):

Secretary of Education will not be present at today's meeting. She is open to any questions via her email: Madison.pettermann@governor.virginia.gov. Director Jensen spoke about reimbursements and a delay in processing this information. Director Jensen spoke about Code of Conduct for board appointees. Please email or call anytime with questions.

E. Secretary of Education Update

No member present from Secretary of Education Office.

F. Code of Conduct Discussion

Discussion took place regarding Code of Conduct in draft form and what this document should look like. Phil advised the document was completed and he would ensure this document is sent to the chairwoman for the board to vote on at the next meeting. Michael suggested adopting the Code of Conduct sent out by the Secretary of the Commonwealth. Chairwoman Keller requested both to be sent out and for the board to do a side-by-side review and vote at the next meeting. Michael explained his urgency behind his request to have the Code of Conduct approved.

G. Subcommittee Breakouts:

Chairwoman Keller advised today's goal is to finalize committee reports for the Governor's annual report. Vice Chair Boudreaux recommended forming a subcommittee again this year to review and approve the proposed report once completed. Discussion held regarding timeline of report and legislative agenda. Chairwoman Keller would like more statistical information added to the report for this year to back up the programs the board would like the governor to consider. Tuan Ho requested more information on what the report consists of. Discussion took place on what the report should look like. Safety and Education committees will appoint a subcommittee chair. Chairwoman Keller will reach out to the previous secretary to obtain the draft template used for last year's report.

Motion to appoint adhoc committee to review and has full and sole authority to approve board annual report to the governor.		
Moved: Phil Kazmierczak	Second: Tuan Ho	
Yes: 10	Nays: 0	Abstentions: 0

1. Education and Workforce Committee members did not meet. Tuan Ho was added to this subcommittee.
2. Housing and Infrastructure Committee members did not meet. Austin Palmore is now Chair of the Housing and Infrastructure Committee.
3. Health Committee members did not meet.
4. Safety Committee members met. Clarke was selected Chair of the Safety Committee.

H. Subcommittee Reports (Committee Chairs):

No subcommittee meeting reports were presented as this board meeting.

1. Housing and Infrastructure:
2. Education and Workforce:
3. Health:
4. Safety:



IV. Upcoming PRIDE

- a. **Virginia Pride:** 9/23 12-8pm on Brown's Island. The board can obtain a booth. Looking at staffing a booth and having a banner and flyer made. Goal is to just be visible at this point.

V. Public Comment

No public comment

VI. Closing Remarks

Chairwoman Keller cannot express her gratitude enough to the board for creating/adopting bylaws. She appreciates all the hard work each committee is doing to complete their part of the final report.

VII. Adjournment (2:45 pm)

Motion to Adjourn		
Moved: Michael	Second: Phil	
Yes: 10	Nays: 0	Abstentions: 0