



Virginia Opioid Abatement Authority

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Grants Committee

Minutes

December 4, 2023

3:00 pm

All-Virtual Meeting:

(https://youtu.be/bUZhuVo_cKY)

1. Call to order, establish quorum

Dr. James Thompson,
Vice-Chair

Dr. James Thompson, vice chair of the OAA Grants Committee, called this meeting to order. The following Grants Committee members are in attendance: Tim Spencer, Sharon Buckman, Mike Tillem, Jim Holland, and Tyler Lester representing Senator Pillion. We have a quorum. Anthony McDowell, Charlie Lintecum, Cindy Newman, Cara Moisan, and James Schliessman are present from the OAA.

2. Approval of August 18, 2023, minutes

Dr. James Thompson,
Vice-Chair

A motion was made, seconded, and voted unanimously to approve the August 18, 2023, minutes.

3. Update from the Director of Operations

Cecil "Charlie" Lintecum
Director of Operations

a) Review of grant applications and staff recommendations.

b) Meeting schedule for 2024.

Mr. Lintecum shared a presentation that is attached to these minutes.

4. Public comment period

Vice Chair Thompson asked if there was any public comment. Ms. Allie Hersch from Loudoun asked if there was any oversight. Mr. Lintecum said that there will be further information coming about reporting on projects, and performance measurements. As projects grow, there will be site visits. The APA will issue local financial audit processes.

5. New business

Dr. James Thompson,
Vice-Chair

a) Consider approval of planning grants.

b) Consider approval of individual city/county grants.

Motion to that the OAA Approve the Individual Distribution Grants to Manassas City and Counties as Recommended by Staff

c) Consider approval of amendments to existing grants or awards.

a) A motion was made to approve the block of individual planning grants to cities and counties as recommended by staff for which there are no recusals, seconded, and voted unanimously.

Ms. Buckman recused herself from the voting for a potential conflict of interest. A motion was made to recommend the Motion to that the OAA Approve the Individual Planning Grant for Patrick County as Recommended by Staff, seconded, and voted unanimously to adopt.

b) A motion was made that the OAA approve the individual distribution grants to Manassas City and counties as recommended by staff, seconded, and voted unanimously.

c) The Vice chair noted there were no actions to consider.

6. Adjourn

Dr. James Thompson,
Vice-Chair

Meeting adjourned at 3:30 pm.



OAA Grants Committee Meeting

DECEMBER 4, 2023

Agenda Item No. 1

Call to Order
Establish Quorum
Recognition of Guests



Agenda Item No. 2

Approval of Minutes from the August 18, 2023, meeting of the Grants Committee



Agenda Item No. 3

Update from the Director of Operations

Cecil “Charlie” Lintecum



Current Status of Grant Programs and Application Cycles

- State Agency Awards
 - Received 9 of 16 signed MOUs
 - Funds transmission currently in process for 4 agencies totaling \$2,379,174
 - Next Proposal Window opens approximate April 1 to June 1
 - Will present more details and possible process revisions at 2/23/24 Grant Committee Meeting
- City and County Awards from Previous Cycles
 - Received all documents from 23 of 40 cities/counties
 - Transmitted \$5,659,304 to date
 - Special Planning Grant cycle open 7/1/23-9/30/23 of individual cities and counties
- City and County Awards Current Cycle
 - Individual Distribution and Cooperative Partnerships open 10/1/2023 through 4/1/2024
 - Grants Committee Meetings 2/23/24 and 5/23/24



Budget for Planning Grant Proposals

Approved Planning Grant Budget for FY24: \$ 3,699,846

Proposed Awards Total: \$ 469,750

Balance Remaining: \$ 3,230,096



Proposed Schedule of Grants Committee Meetings for 2024

Date	Location	Purpose
February 23, 2024	Richmond OAA Office	Consider proposed city/county grants
May 23, 2024	Farmville Prince Edward Volunteer Rescue Squad	Consider proposed city/county grants (includes cooperative partnerships)
August 2, 2024	Virtual	Consider State Agency Proposals
December 6, 2024	Farmville Prince Edward Volunteer Rescue Squad	Consider proposed city/county grants



Planning Grant and Individual Distribution Proposals Review and Recommendations

CECIL “CHARLIE” LINTECUM, DIRECTOR OF OPERATIONS



Applications Received

7 Planning Grant Applications Received from Special Planning Grant Cycle

- Botetourt County
- Colonial Heights City
- Loudoun County
- Patrick County
- Prince Edward County
- Salem City
- Warren County

Performance Period For Special Cycle Planning Grants

- January 1, 2024 through December 31, 2024

2 Individual Distribution Applications Received:

- 1 from Manassas City
- 1 received but withdrawn by county to potentially revise for future submission



Grant Requirements Overview

No Supplanting

Line-item Budget

No Indirect Costs

Identify Partner Organizations

Only NEW Administrative Costs

Provide Procurement Documents

Specific Purpose(s) Narrative

Must Result in a Plan



Individual City & County Planning Applications

Loudoun County – Opioid Response Plan and Program Administrator - \$200,000

- \$200,000– Planning Award
- \$160,000 match from General Funds for Administrator Position

Botetourt County– Community Opioid Abatement Report & Plan - \$50,000 requested, \$45,000 recommended

- \$45,000 – Planning Award
- \$5,000 – Match from Direct Distribution

Colonial Heights City – Strategic Pla for Usage of Settlement Funds - \$67,500 requested, \$45,000 recommended

- \$45,000 – Planning Award
- \$5,000 – Match from Direct Distribution

Patrick County– Develop Strategic Opioid Abatement Plan - \$125,000 requested, \$45,000 recommended

- \$45,000 – Planning Award
- \$5,000 – Match from Individual Distribution



Individual City & County Planning Applications

Prince Edward County – Gap Analysis and Abatement Plan - \$36,720 requested, \$45,000 recommended

- \$45,000– Planning Award
- \$5,250 – Matching funds from Prince Edward, Buckingham, and Cumberland Counties (\$1,750 each)

Salem City– Multiple Projects- \$205,519.50 requested, \$45,000 recommended

- Opioid Prevention Workgroup
- Training
- Surveys and Research,
- Develop Needs Assessment resulting in a plan
- \$45,000 – Planning Award
- \$5,000 - Match from Direct Distribution

Warren County – Strategic Planning for Opioid Abatement Plan- \$45,000

- \$45,000 – Planning Award
- \$5,000 – Match from Direct Distribution



City & County Individual Distribution Application

Manassas City

- Harm Reduction Specialist for Local Department of Social Services
- \$42,069 – Individual Distribution FY2024
- \$6,997 – Individual Distribution Renewal FY2025
 - Will be required to submit progress report by 6/1/2024 for review before FY25 funds transmitted
- No matching funds



PUBLIC COMMENT



New Business



New Business – Item A.1

Consider approval of block of proposals recommended for funding for Planning Grants with no recusals.



New Business – Item A.2

Consider approval of a proposal recommended for funding for a Planning Grant, where a member of the Grants Committee is recused



New Business – Item B

Consider approval of Individual Distribution award for Manassas City.



New Business – Item C

Consider approval of amendments to existing grants or awards --- None to Consider



Grants Committee Member Comments and Discussion



Motion to Adjourn



OPIOID ABATEMENT AUTHORITY ("OAA")
STATEMENT OF CONFLICT OF INTEREST

I Sharon H. Buckman state that I have a personal
interest in agenda item _____ regarding Patrick County

because my employer serves Patrick County and may
respond to the RFP.

Therefore, pursuant to Virginia Code Section 2.2-3112, I must refrain from
participation in this matter. I ask that the OAA Executive Director (or a member
of his staff) accept this statement and ask that it be made a part of the minutes of
this meeting.

Sharon H. Buckman
Signature

12/4/23
Date