

Board Meeting Minutes
Southwest Spearhead Trails
Regional Recreation Authority

A meeting of the Board of Directors for Southwest Regional Recreation Authority (Spearhead Trails) took place on Thursday, December 28, 2023 at 5:00 p.m. at the Headquarters of Spearhead Trails located at 11325 Norton Coeburn Road, Coeburn, Va 24230.

1. Meeting called to order at 5:06 by Chairman Rick Wood
2. Roll call by Sarah Mullins. Board members in attendance: Rick Wood, Teddy Clevinger, Eugene McClellan, Robert Fultz, Rick Hull, and Mike Yates.
Also in attendance was Interim Executive Director Steve Pike, Cindy Isaacs, Sarah Mullins and Darrell Ely.
3. A motion to approve the agenda with an amendment to move #8, #9, & #10 to #6 was made by Eugene McClellan. Robert Fultz seconded the motion. After a unanimous vote, the motion to move items was accepted.
4. A motion to approve December 14, 2023 minutes was made by Robert Fultz. Teddy Clevinger seconded the motion. After a unanimous vote, the motion was accepted to approve the December 14, 2023 minutes.
5. A motion to approve October 17, 2023 Executive Committee meeting minutes with the amendment to add Brad Ratliff to #1

was made by Eugene McClellan. Teddy Clevinger seconded the motion. After a unanimous vote, the motion was accepted to approve the October 17, 2023 Executive Committee minutes.

6. A motion to go into closed session and allowing Interim Executive Director Steve Pike to join was made by Eugene McClellan. Mike Yates seconded the motion. After a unanimous vote, the motion was accepted to include Steve Pike on closed session. Begin closed session- Personnel Va Code: 2.2 3711 (A) (1)

7. A motion was made to come out of closed session and certify Personnel Va Code: 2.2 3711 (A) (1) was made by Eugene McClellan. Mike Yates seconded the motion. After a unanimous vote, the motion was accepted to end the closed session.

8. A motion was made on the recommendations from closed session to hire Darrell Ely as the Executive Director was made by Eugene McClellan. Teddy Clevinger seconded the motion. After a unanimous vote, the motion was accepted to hire Darrell Ely as the new Executive Director.

9. Old Business:

A. Committees – A discussion concerning committees and members was held, stating three people should be on each committee. Two of the members should be Board members, and the other a non-voting Board member.

Rick Hull suggested that Spearhead employees could also sit on committees as the third member, and Rick Wood

suggested Trailblazer members could sit on committees as well.

A motion was made to refer to the Executive Committee ONLY as Executive Committee not as Executive Board was made by Eugene McClellan. Teddy Clevinger seconded the motion. After a unanimous vote, the motion was accepted to refer to the Executive Committee in discussions and correspondence and the term Executive Board should not be used.

A motion was made to authorize the Executive Committee to provide reviews for all future potential executive applicants when requested by a majority vote of the SRRA Board of Directors. Upon review and evaluations, the Committee shall provide feedback and recommendations to the full Board members on executive and personnel related matters.

The Committee shall, with the assistance of the Board's attorney write, review, update, and present policies to the SRRA Board of Directors for approval. This motion was made by Eugene McClellan, seconded by Teddy Clevinger. After a unanimous vote, the motion was accepted.

A motion was made to authorize all prior actions taken by the Executive Committee, formerly also referenced as the Executive Board, to be referenced as Executive Committee. This motion was made by Eugene McClellan, seconded by Teddy Clevinger. After a unanimous vote, the motion was accepted to authorize all prior actions of the Executive Committee to be referred to as Executive Committee.

B. Updating/Modifying Rules – Attorney Brad Ratliff handed out modifications that needed to be made to SRRA waiver rules and recommended the Board take the change with them to review and confirm in the next meeting or work session.

10. New Business:

Mike Yates requested to discuss duties, responsibilities, and authorities of the Executive Committee of SRRA. Mike stated he did not have a clear concept of the Executive Committee. He also stated the By-Laws concerning electronic communication needed attention and every Board member should adhere to SRRA's By-Laws and Policy & Procedures.

Rick Hull made a motion to have Brad Ratliff update the Va Code concerning electronic communications and have for the next Board meeting. Eugene McClellan seconded the motion. After a unanimous vote, the motion was accepted to allow the Board attorney to update the Electronic Communication Policy.

Mike Yates continued to say he wanted to be an effective Board member and does not want to be problematic. He apologized to Rick Wood for his demeanor in the previous Board meeting.

Rick Hull commented that Board members would not always agree and that was not always a bad thing. If they always agreed then the members would not be doing their job as a member of the Board of Directors.

11. Comments from the Board: Robert Fultz asked about the next date for Board Meeting. March 14, 2024 at 6:00 p.m. at Headquarters was decided due to upcoming legislation in Richmond.
12. A motion to adjourn the meeting was made by Eugene McClellan, seconded by Robert Fultz. After a unanimous vote, the motion was accepted and meeting adjourned.