

## AGENDA

### Virginia Port Authority (VPA) Board of Commissioners Finance and Audit Committee Meeting

**Monday, April 29, 2024 – 12:30 p.m. – 2:30 p.m.**

#### **Meeting Location:**

VPA Board Room, 600 World Trade Center, 101 West Main Street, Norfolk

#### **Finance and Audit Committee Members**

James C. Burnett	Chair
Shaza L. Andersen	Vice Chair
Maurice A. Jones	
David L. Richardson	

#### **Ex-Officio Members**

Aubrey L. Layne	Board Chair
Faith B. Power	Board Vice Chair

#### **Presenters**

Mike Garber	PB Mares
Marissa Blanco	Senior Director, Supply Management
Rodney W. Oliver	Chief Financial Officer
Kenon Thomas	Director, Financial Reporting & Budget
Cathie Vick	Chief Development & Public Affairs Officer
Stephen Edwards	CEO/Executive Director
Sarah McCoy	General Counsel and Chief Administrative Officer

1. **Open Session** – Call to Order, Chair Burnett
2. Safety Briefing – Stephen A. Edwards
3. **Closed Session** – Motion to convene a closed meeting in accordance with The Virginia Freedom of Information Act, pursuant to the requirements of §2.2-3711(A)(37), and the provisions of §62.1-132.4, to discuss proprietary financial data and information relating to tonnages and cargoes furnished to the VPA in confidence by Virginia International Terminals, LLC (“VIT”) and “HRCP II, LLC; and pursuant to §2.2-3711(A)(6) to discuss the consideration of investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the VPA would be adversely affected.
4. Vote on the motion
5. **Open Session** – Certification of closed session
6. Opportunity for Public Comment
7. Adjourn

**CLOSED SESSION LANGUAGE**  
VPA Board Finance and Audit Committee  
Closed Meeting – April 29, 2024

**TO CONVENE CLOSED MEETING:**

"I move that the VPA Board's Finance and Audit Committee convene a closed meeting in accordance with The Virginia Freedom of Information Act, pursuant to the requirements of §2.2-3711(A)(37), and the provisions of §62.1-132.4, to discuss proprietary financial data and information relating to tonnages and cargoes furnished to the VPA in confidence by Virginia International Terminals, LLC ("VIT") and the Hampton Roads Chassis Pool II, LLC ("HRCP II"); and pursuant to §2.2-3711(A)(6) to discuss the consideration of investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the VPA would be adversely affected."

[Motion] [Second needed] [Voice Vote]

**CERTIFICATION AFTER CLOSED MEETING:**

"I move the following resolution,

Whereas, the Finance and Audit Committee has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

Whereas, §2.2-3712 of the Code of Virginia requires a certification that such closed meeting was conducted in conformity with Virginia law;

Now, therefore, be it resolved, that the committee member certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements under this chapter were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered by the Committee."

[Motion] [Second needed] [Roll Call Vote]

Committee Members:

\_\_\_ Chair Burnett  
\_\_\_ Vice Chair Andersen  
\_\_\_ Commissioner Jones  
\_\_\_ Commissioner Richardson

Ex Officio Members:

\_\_\_ Board Chair Layne  
\_\_\_ Board Vice Chair Power