

**18 May 2024**  
**FACILITIES COMMITTEE**  
**Virginia Museum of Natural History**

900AM, Saturday 18 May 2024 by Zoom

- I. Welcome Tom Benzing
  - The meeting was called to order by Tom Benzing at 9:00 am
  - Those who attended the meeting: Mark Buss, Ryan Barber, Tim King, Jonathan Martin, Tom Benzing, Abigail Gump, and Marcus James
- II. Maintenance Tom Benzing  
& Tim King
  - New water pump
  - General status of Starling Ave facility
    - Projective Reduction of Energy cost
    - Utilities usage down by 11%
    - City rates to increase by 5%.
    - Moving the Library to Douglas in the wake of the Young Explorers Center
    - Replace 23 HVAC units.
    - Library moving to Douglas and replaced by Young Explorers Center
- III. Jean S. Adams Education Pavilion Tim King &  
Jonathan Martin
  - Manufactural Delay on Beams
    - This will create a 2 ½ week delay on opening.
- IV. Douglas Avenue facility Tim King &  
Joe Keiper
  - Culture change in the way we use at Douglas.
  - Staff to prepare Douglas for AAM
  - Dumpsters onsite for clean-up in July
  - Outside help from inmates for Douglas Maintenance
  - Room ready for R&C and Library
  - Phases for Douglas
    - Phase 1: Doors and Windows
    - Phase 2: HVAC
    - Phase 3: Electrical and Plumbing
- V. Open discussion Tom Benzing
  - Waynesboro trailer upgrades using maintenance reserve.
  - Mary Poulin is coordinating volunteers for the trailer to be open on the same days as the farmer's market.
  - Scheduling Abby to take a facilities tour soon

VI. Adjourn

- The meeting was adjourned at 9:18 AM.