

**Cannabis Control Authority
Board of Directors Meeting
DRAFT MINUTES
September 5, 2024
9:00 AM – 9:30 AM
VIRTUAL MEETING**

MEMBERS PRESENT: John Keohane, Chair
 Neil Amin, Vice Chair
 Bette Brand
 Anthony Williams

MEMBERS ABSENT: Michael Massie

PRESENTERS: Jeremy Preiss, Cannabis Control Authority

1. CALL TO ORDER

Mr. Keohane called the meeting to order at 9:01 am.

2. DETERMINATION OF A QUORUM

Mr. Keohane determined the Board had a quorum with four board members present virtually.

3. APPROVAL OF THE AGENDA

Upon motion by Mr. Williams and duly seconded by Ms. Brand, the members voted to approve the meeting's agenda.

4. APPROVAL OF THE PREVIOUS MEETING'S MINUTES

Upon motion by Ms. Brand and duly seconded by Mr. Williams, the members voted to approve the draft minutes from the August 27, 2024, Board meeting.

5. HEALTH SERVICE AREA 1 APPLICATIONS UPDATE

Mr. Preiss discussed the lack of a pharmaceutical processor in Virginia's Health Service Area 1, which has created a gap in access to medical cannabis products for patients in need. Mr. Preiss, speaking on behalf of the Cannabis Control Authority (CCA) Review Committee, reported that 41 complete applications were submitted in response to the Notice of Applications (NOA) for HSA 1 that was issued on February 28, 2024. He noted that 33 applicants tied with the highest score. Mr. Preiss stated the NOA specified that in the event multiple applicants have the highest ranked score, the CCA Review Committee may use a

lottery to select the applicant that will receive the conditional approval for the pharmaceutical processor permit.

He announced that CCA staff held a lottery earlier in the morning that included all 33 applicants with the highest score. Based on the scoring and results of the lottery, the Review Committee recommended the Board award AYR Virginia conditional approval to serve as the pharmaceutical processor for HSA 1.

Upon motion by Mr. Keohane and duly seconded by Ms. Brand, the Board voted to approve the recommendation of the Review Committee and award conditional approval for the pharmaceutical processor permit in HSA 1 to AYR Virginia. The conditional approval will be contingent on the results of required criminal background checks.

6. PUBLIC COMMENT PERIOD

Mr. Keohane invited comments from the public.

One question was submitted in the virtual Q&A section regarding the release of the list of applicants who tied with the highest score. Mr. Preiss confirmed the list would be made public.

7. ADJOURNMENT

The Board adjourned at 9:07 am.