

**Southwest Regional Recreation Authority  
Spearhead Trails  
September 12, 2024**

A meeting of the Board of Directors for Southwest Regional Recreation Authority (Spearhead Trails) took place on Thursday, September 12, 2024 at 6:00 p.m. at the Western Front Hotel in St. Paul, Va. located at 3025 4th Ave, St Paul, VA 24283

1. The meeting was called to order at 6:00pm by Chairman Rick Wood.
2. Invocation was led by Robert Fultz.
3. Everyone in attendance cited the Pledge of Allegiance.
4. Roll Call was led by Sarah Mullins. Board Members in attendance: Rick Wood, Teddy Clevinger, Eugene McClellan, Robert Fultz, Billie Campbell, Joe Hobbs and non-voting Board member Michelle Workman. Also in attendance were Steve Pike, Tom Hampton, Molly Land, Jon Perry, Chris Sargent, Richard Johnson and Sarah Mullins.
5. Rick Wood stated before the approval of the agenda, he needed to add a topic to the agenda a closed session concerning Virginia Code 2.2-3711 A (7). A motion to add the closed session to the agenda was made by Eugene McClellan. Billie Campbell seconded the motion. After a unanimous vote, the closed session was added to the agenda with approval.
6. A motion to approve July 11, 2024 Board Meeting minutes was made by Eugene McClellan. Robert Fultz seconded the motion. Billie Campbell abstained. After a unanimous vote, the July 11, 2024, Board Meeting minutes were approved.
7. Cindy Isaacs was not present for the Financial Report.
8. Eugene McClellan made a motion to appoint three new non-voting Board members. Jason May, Shannon Showalter, and Robbie Wright. Teddy Clevinger seconded the motion. After a unanimous vote, Jason May, Shannon Showalter, and Robbie Wright were appointed as non-voting Board members and the vote was approved.

9. Rick Wood stated he would like to appoint two Board members to review applications for hiring and to interview the candidates. Rick appointed Robert Fultz and Tedy Clevinger to review applications and interview candidates.

10. Old Business:

- A. Approval of policies: Dana Cronkhite had previously suggested a workshop be put in place in November for the Policy & Procedure approvals. The workshop was agreed upon and the date was set for October 8, 2024 at the Headquarters in Coeburn, Va.
- B. Lee Couty: Brad Ratliff  
Brad Ratliff was unable to attend this Board meeting and this topic was moved to the previously requested closed session on the agenda.

11. New Business:

- A. New Employees: Steve Pike introduced Molly Land, the recently hired Marketing Director and Jon Perry, the recently hired Emergency Management employee.
- B. Audit: Steve also updated on the two audits that were in progress and informed that both audits should be ready and presented to the Board in December.
- C. Roof: Steve informed that the roof at Headquarters was presently being worked on to be replaced and a few issues that were addressed as they begin to replace.
- D. Emergency Management Update: Jon Perry reported that there had been five new rangers hired and he was still in the process of hiring one more to have one ranger per trail system. He also informed that the new GIS systems purchased were being used to remap the trail systems to provide more accuracy, which would help not only with maintenance but also with emergency management for safety and compliance. He also informed that SRRA was working with VDOT in St. Paul, Coeburn and Haysi to get expired signs renewed. Jon also reported that the town of Coeburn was wanting to expand the town riding distance to Dale Ridge and wanted to be in ordinance with Spearhead rules and regulations. He reported he was working on call lists for 911 emergencies and getting radios in place for all rangers that would work properly on all trail systems.

Chris Sargent briefly spoke about the new equipment that was purchased and the new maintenance employees that were recently hired. He reported everything was moving along good on the trails and the equipment had been much needed to maintain the trails.

- E. Marketing Report: Molly Land gave a presentation on Trademarking and Logos to get Spearhead moving forward with one logo trademarked. She presented a slide show with the Logos she had worked on. The Board was impressed with her presentation.

Billie Campbell made a motion to adopt the Logo she had made and proceed with the Trademark with Steve being informed of any changes. Robert Fultz seconded the motion. After a unanimous voter, the Logo and Trademark was approved.

- F. DWR Land Use Update: Tom Hampton from DWR gave a presentation and stated that DWR wanted to partner with SRRA concerning approximately 153,000 acres of land across a few counties.

Billie Campbell made a motion for SRRA to partner with DWR. Eugene McClellan seconded the motion. After a unanimous vote, the motion to partner with DWR was approved.

- G. Honaker Trail: Steve informed that a landowner in Honaker that has a significant amount of land to contribute to a new trail, was requesting to be given permits.

Billie Campbell stated that this issue should also be moved to closed session.

Billie Campbell made a motion to move the topic to closed session 2.2-3711 A (7). Eugene McClellan seconded the motion. After a unanimous vote, the topic was moved to closed session.

- H. Discuss Christmas dinner and bonus: a discussion began about where to have the Christmas dinner for SRRA employees. Billie Campbell offered the dinner be held at Southern Gap. Everyone in attendance agreed that it would be the location. The Board also stated that a Christmas bonus had been approved.

Eugene McClellan made a motion to go into closed session. Va code 2.2-3711 A (7) allowing Jon Perry to remain in the closed session. Robert Fultz seconded the motion. After a unanimous vote, the meeting went into closed session.

Eugene McClellan made a motion to come out of closed session and certify Va. code 2.2-3711 A (7). Billie Campbell seconded the motion. After a unanimous vote, the meeting came out of closed session.

Eugene McClellan made a motion to authorize Rick Wood and Steve Pike to terminate the Kolb lease up to the amount of the contract. Bille Campbell seconded the motion. After a unanimous vote, the motion to authorize Rick Wood and Steve Pike to terminate lease up to the amount of the contract was approved.

Billie Campbell made a motion to let Rick Wood and Steve Pike sign the land agreement with the Gents, Honaker family, with the agreement of resident permits for 5 years. Teddy Clevinger seconded the motion. After a unanimous vote, the motion to allow Rick Wood and Steve Pike sign the land agreement was approved.

Board member comments:

Billie Campbell informed Elk Fest was the 25 & 26 and invited all to attend.

Teddy Clevinger thanked Tom Hampton from DWR.

Robert Fultz stated he loved it when a plan comes together.

Rick Wood thanked Tom Hampton with DWR, Molly Land for her presentation and liked how everything is coming together and moving forward.

The next Board meeting will take place December 12, 2024 at the Headquarters in Coeburn, Va.

Eugene McClellan made a motion to adjourn the meeting. Teddy Clevinger seconded the motion. After a unanimous vote, the Board meeting was adjourned.