



Commonwealth Neurotrauma Initiative (CNI) Trust Fund Advisory Board

*Meeting Minutes * March 14, 2025* 10:00 a.m. to 1:00 p.m.*

Members participating In Person

- Joshua Sloan, Bankruptcy Analyst, Truist
- David Reid, PsyD, Neuropsychologist, Augusta Health
- Richard Bagby (Chair), Executive Director, United Spinal Association of Virginia
- Kathryn Hayfield, Commissioner, DARS
- Dr. Joseph Svoboda MD, Spinal Cord injury Fellow, VCU Health and Central Virginia Veterans Health Administration
- Cara Meixner, Ph.D. Professor, Graduate Psychology James Madison University

Members Absent

- Heather Board, Virginia Department of Health

Staff

- Carolyn Turner (acting staff), CNI Trust Fund Program and DARS Brain Injury Services Director

Guests

- Caitlyn Berry, OTR/L Occupational Therapist (Health & Wellness Outcomes Manager; Sportable)
- Stephanie Ferguson, Membership Coordinator

Welcome and Introductions

Richard Bagby, (chair) called the meeting to order and roll call was taken. Quorum was met.

Adoption

By unanimous vote the following items were approved without changes.

- Adoption of September 20, 2024, meeting minutes

- o March 14, 2025, meeting agenda

Public Comment

No public comment

Welcome New Members

The Commonwealth Neurotrauma Initiative (CNI) Trust Fund Board welcomed two new members (Dr. Joseph Svoboda and Cara Meixner, Ph.D.). New members received their orientation prior to the March 14, 2025, meeting.

CNI Presentation

Members received a grant update from grantee Sportable. The board received comprehensive presentation of their grant project entitled “Developing and Testing the Efficacy of Targeted Wellness Training in Children and Adults with SCI, TBI and other Trauma-related Disability Participating in a Recreational Sports Program”. (Caitlyn Berry, OTR/L Occupational Therapist (Health & Wellness Outcomes Manager and Stephanie Ferguson, Membership Coordinator)

Bylaws

The CNI Advisory Board received the approved and adopted bylaws prior to the meeting as a reminder there was no further action.

Electronic Meeting Policy

The CNI Advisory Board received the approved and adopted and reaffirmed CNI’s Electronic Meeting Policy. This was a reminder and there was no further action taken.

CNI Program Update and Financial Report

Carolyn Turner, Acting Staff provided an overview and update of the CNI Grants as well as a financial status to date. She will provide more details during the next meeting in June.

Other Business

No new business

Adjourn

Having no further business, Chairperson Bagby adjourned the meeting at 12:30 p.m.