

CHARLOTTESVILLE AREA LHRC

Draft Minutes

October 9, 2025

10:30am

15361 Bradford Rd, Culpeper, VA

MEMBERS PRESENT

Sarah Anders–Chairperson

Larry Ragland – Member

Candy Keith – Member

Margaret Harvey– Member

Joey Warren -Member

Members Absent

Tricia Suszynski-Vice Chairperson

OTHERS PRESENT

Artea Ambrose – Human Rights Advocate, DBHDS Region #1

Lequetta Hayes- Human Rights Advocate, DBHDS Region #1

Cassie Purtleburgh- Regional Advocate Manager, DBHDS Region #1

Courtney Everette- Wall Residences

Alayna Wade-Wall Residences

Anna Gunter-Horizon Behavioral Health

TeDra Flanders-Wall Residences

Scott Flanders- Wall Residences

Jenny Farrell-Family Sharing

Bailey O'Brien-DePaul Family Services

Lacy Bishop-DePaul Family Services

Lori Wilson-DePaul Family Services

Aimme Kismen-DePaul Family Services

Stephanie Flether-Northwestern CSB

Adrienne Baker- Northwestern CSB

Katie Ortiz-Next Friend

W.R.-Witness

C.R.-Petitioner for Fact-Finding Review

CALL TO ORDER

Ms. Anderson called the meeting to order at 10:46am.

ROLL CALL/ATTENDANCE

Those in attendance made introductions. Chair welcomes attendees.

Approval of Agenda

Ms. Warren motioned to approve the agenda. The motion was seconded by Mr.

Ragland. The motion was unanimously approved by all committee members present.

APPROVAL OF MINUTES

Ms. Keith motioned for the April 2025 draft minutes to be approved. Seconded by Mr. Ragland. The motion was unanimously approved by all committee members present.

PUBLIC COMMENTS

None

CHAIR ANNOUNCEMENTS

No announcements from the Chair.

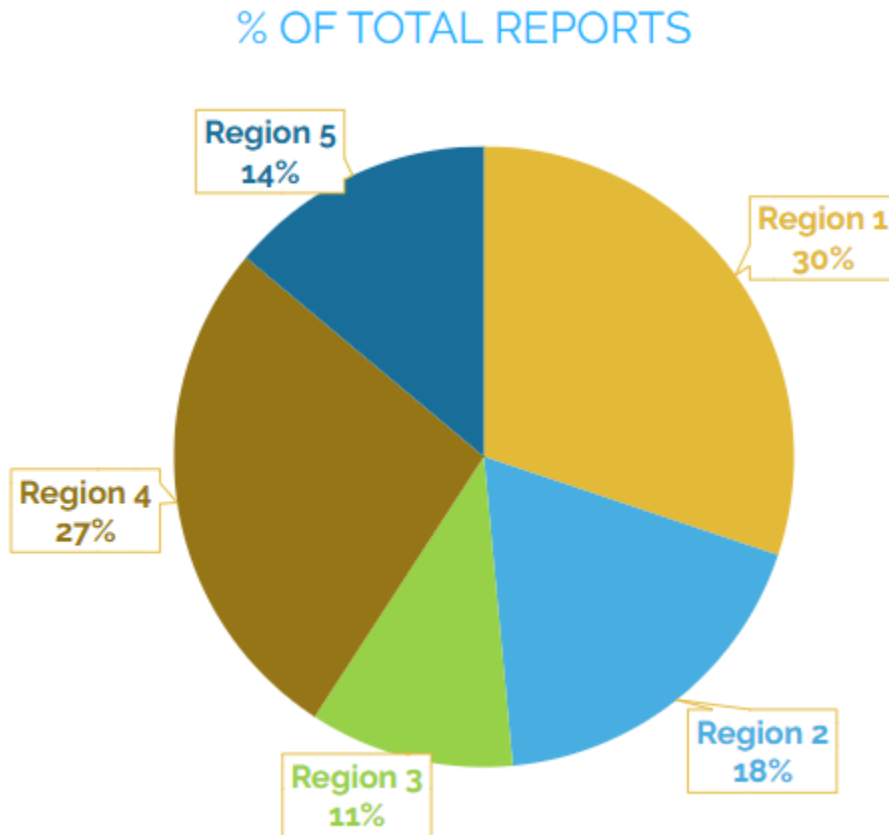
Advocate Report and Training

FY2026 Q1 Advocate Comments

ANE Complaints CSB/Providers	
Q4 (FY2025) April 1 – June 30, 2025	Q1 (FY2026) July 1 – September 30, 2025
278	263 (decrease of 15 reports/5 less per month this quarter)
Substantiated = $101/278 = 36.3\%$	Substantiated = $83/263 = 31.6\%$ (decrease of approximately 4.7% rate of substantiation)
Non-ANE Complaints CSB/Providers	
Q4 (FY2025) April 1 – June 30, 2025	Q1 (FY2026) July 1 – September 30, 2025
28	55 (increase of 27 reports/9 more per month for the quarter)
Substantiated = $2/28 = 7.14\%$	Substantiated = $9/55 = 16.4\%$ (increase of approximately 9.3% rate of substantiation)

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FY25 Q4 ANE Reports by Region are reflected in the pie chart below.



Variances

There are currently no variances for community-based providers in Region 1.

Updates

- OHR was featured on a recent “Conversations with the Commissioner” episode. The team members who represented who we are and what we do were Andrea Milhouse (R4 Manager), Alonzo Riggins (Training and Development Coordinator), Artea Ambrose (Senior Human Rights Advocate), Jennifer Kovack (Associate Director, Community Operations), and Riley Curran (WSH/CCCA Human Rights Advocate)
- OHR Region 1 is hosting the next OHR All-Staff meeting later this month in Winchester, Virginia. Advocates and leadership from across the state will be in attendance for this annual gathering.
- OHR Region 1 will be hosting the October, 2025, SHRC meeting at Timber Ridge School in Cross Junction, Virginia. We are so very appreciative for Timber Ridge School’s willingness to host this committee meeting and all they are doing to make that committee feel welcome.
- The most recent LHRC New Member Orientation was held in September, 2025. Please reach out to an advocate in R1 if you are new to the committee and

have not participated in this orientation process as new orientation sessions are scheduled regularly.

- **Check out our recruitment efforts for LHRCs and SHRCs here:**
 - To apply for the **LHRC**, please complete the application here: [LHRC Appointment Application 4.9.24](#)
 - To apply for the **SHRC**, please complete the application here: [SHRC Appointment Application 4.9.24](#)

Upcoming Events

2025 training opportunities are still available for Community-Based Providers on the OHR training schedule. Check out the 2025 training opportunities, and register today. The 2026 training calendar is under development and will be posted in the near future. ***Please ensure all investigators assigned to complaints involving allegations of abuse, neglect, or exploitation (ANE) have received training in investigations, as evidence of this training is required and must be documented by OHR in each ANE report.***

[2025-New-Provider-Orientation-Calendar.pdf](#)

[PDF-2025-Community-Provider-Training-Calendar.Final_.pdf](#)

Upcoming 2025 SHRC Meetings

The full SHRC meeting schedule can be found here: [2025-SHRC-Meeting-Schedule-Web.docx](#)

Stay tuned for the 2026 LHRC and SHRC meeting schedules which will be posted on the DBHDS website found here: [Human Rights - Virginia Department of Behavioral Health and Developmental Services \(DBHDS\)](#)

2026 CA LHRC meetings

January 8

April 9

July 9

October 8

OLD BUSINESS:

- None

NEW BUSINESS

- Wall Residences- Courtney Everette- 1 Restriction
- Wall Residences-Alayna Wade- 1 Restriction
- Family Sharing-Jenny Farrell-1 Restriction
- DePaul Family Services- Bailey O'Brien- 1 Restriction

- Northwestern CSB-Stephanie Fletcher-1 Next Friend
- Fact-Finding Review- 11:15am

CLOSED SESSION

Upon a motion made by Ms. Anderson and seconded by Ms. Harvey, the committee entered closed session pursuant to Virginia Code §2.2-3711, a.15 and §2.2-37.05.5 for the purpose of discussion not related to public business.

RETURN TO OPEN SESSION

Upon reconvening in open session, each member certified that, to the best of each member's knowledge, only private business matters, lawfully exempted from statutory open session requirements and identified in the motion by which the closed session was convened, were considered in the closed session.

- Ms. Anderson motioned to approve Wall Residences restriction plan for JF. Seconded by Ms. Harvey. Ms. Warren abstained from voting due to a conflict of interest. Unanimously approved by all members present.
- Ms. Anderson motioned to approve Wall Residences restriction plan for MS. Seconded by Mr. Ragland. Ms. Warren abstained from voting due to a conflict of interest. Unanimously approved by all members present.
- Ms. Anderson motioned to approve Family Sharing restriction plan for VO. Seconded by Ms. Keith. Unanimously approved by all members present.
- Ms. Anderson motioned to approve DePaul Family Services restriction plan for RT. Seconded by Ms. Warren. Unanimously approved by all members present.
- Ms. Anderson motioned to approve the Northwestern CSB next friend for VF. Seconded by Ms. Harvey. Unanimously approved by all members present.
- Ms. Anderson motioned to approve no violations for 12VAC35-115-60 (B)(8), 12VAC35-115-70(B)(5) and 12VAC 35-115-175 (C)(5) for the hearing CR vs Northwestern CSB. Unanimously approved by all members present.

MEETING ADJOURNED

The next scheduled LHRC meeting is Thursday, January 8, 2026, at 10:30am at Region Ten CSB – 500 Old Lynchburg Rd, Charlottesville, VA.

Hearing no other business items, Ms. Anderson motioned to adjourn and seconded by Ms. Warren. Ms. Anderson adjourned the meeting at 2:02pm.