



Commonwealth Health Research Board [CHRB]
Meeting Agenda

Date: Thursday, December 4, 2025 at 10:00 am
James Monroe Building, 101 N. 14th Street, 2nd Floor, John
Tyler Conference Room, Richmond, Virginia 23219-8000

	Description	Speaker
	Continental Breakfast & Coffee begins at 9:30 am John Tyler Conference Room	
1	Introduction and Welcome New Board Member	Dr. Francis Farrell
2	Approval of May 1, 2025 Meeting Minutes	Dr. Francis Farrell
3	CLOSED SESSION: FY 2026/2027 CHRB Grant Process for Grants to be awarded July 1, 2026 Staff Recommendations for Full Proposal Submissions	Dr. Francis Farrell Scientific Consultants
	Lunch begins at 12:00 pm John Tyler Conference Room	
4	Policies and Procedures and Grant Guidelines Discussion	Erin Sprouse
5	Evaluation and Leveraged Funding	Erin Sprouse
6	Financial Report on the Commonwealth Health Research Fund from the Virginia Retirement System (VRS)	Erin Sprouse
7	CHRB FY 2025 FINAL Administrative Expenses CHRB 2026 YTD Administrative Expenses	Erin Sprouse
	Other Business to Come Before the Board	
✓	Annual Financial Disclosure Forms due February 1, 2026	Erin Sprouse
✓	Conflict of Interest Training	Erin Sprouse
✓	Public Comment	