

## AGENDA

### Virginia Port Authority (VPA) Board of Commissioners Executive Session

Monday, February 2, 2026 – 2:45 p.m. – 4:15 p.m.

#### Meeting Location:

VPA Boardroom, 101 W. Main Street, 600 World Trade Center, Norfolk

#### **Executive Session Attendees**

John W. Kirk	Board Chair
James C. Burnett	Board Vice Chair
Shaza Andersen	Board Commissioner
John C. Asbury	Board Commissioner
George H. Brown	Board Commissioner
Michael W. Coleman	Board Commissioner
Jason El Koubi	Board Commissioner
Ellen Smith Gajda	Board Commissioner
Eva Teig Hardy	Board Commissioner
Maurice A. Jones	Board Commissioner
Aubrey L. Layne	Board Commissioner
Faith B. Power	Board Commissioner
David L. Richardson	Board Commissioner

#### **Presenters:**

Sarah J. McCoy	Interim CEO/Executive Director, VPA
Amanda Nelson	Vice President, Growth and Strategy, Virginia International Terminals, LLC
Executive Team	

- 1. Call to Order**
- 2. Safety Briefing – Joseph P. Ruddy, Chief Operations Officer, VIT**
- 3. Closed Session**

Motion to a convene a closed meeting in accordance with The Virginia Freedom of Information Act, pursuant to the requirements of §2.2-3711(A)(5), to discuss prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community and pursuant to §2.2-3711(A)(6) for the discussion or consideration of the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the governmental unit would be adversely affected, and the provisions of §2.2-3711(A)(37), to discuss proprietary information gathered by or for the VPA in confidence.

- 4. Open Session – Certification of closed session**
- 5. Opportunity for public comment**
- 6. Adjourn**

**CLOSED SESSION LANGUAGE**  
VPA Board Executive Session  
Closed Meeting – February 2, 2026

**TO CONVENE CLOSED MEETING:**

“I move that the VPA Board convene a closed meeting in accordance with The Virginia Freedom of Information Act, pursuant to the requirements of §2.2-3711(A)(5), to discuss prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community and pursuant to §2.2-3711(A)(6) for the discussion or consideration of the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the governmental unit would be adversely affected, and the provisions of §2.2-3711(A)(37), to discuss proprietary information gathered by or for the VPA in confidence.”

[Motion] [Second needed] [Voice Vote]

**CERTIFICATION AFTER CLOSED MEETING:**

“I move the following resolution,

Whereas, the Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

Whereas, §2.2-3712 of the Code of Virginia requires a certification that such closed meeting was conducted in conformity with Virginia law; Now, therefore be it resolved, that the Board member certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements under this chapter were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered by the Board.”

[Motion] [Second needed] [Roll Call Vote]

**Board Members:**

- Chair Kirk
- Vice Chair Burnett
- Commissioner Andersen
- Commissioner Asbury
- Commissioner Brown
- Commissioner Coleman
- Commissioner El Koubi
- Commissioner Gajda
- Commissioner Hardy
- Commissioner Jones
- Commissioner Layne
- Commissioner Power
- Commissioner Richardson