

## AGENDA

### Virginia Port Authority (VPA) Board of Commissioners Executive Committee Meeting

Monday, February 2, 2026 – 4:30 p.m. – 5:30 p.m.

#### Meeting Location:

VPA Board Room, 600 World Trade Center, 101 West Main Street, Norfolk

#### **Executive Committee Members**

John W. Kirk	Board Chair
James C. Burnett	Board Vice Chair
Shaza L. Andersen	Chair, Growth Committee
John C. Asbury	Chair, Finance and Audit Committee
Michael W. Coleman	Chair, Operations and Infrastructure Committee

#### **Presenter:**

Sarah J. McCoy            Interim CEO/Executive Director

1.    **Open Session** – Call to Order, Chair Kirk
2.    Safety Briefing – Sarah J. McCoy
3.    **Closed Session** – Motion to convene a closed meeting in accordance with The Virginia Freedom of Information Act, pursuant to the requirements of §2.2-3711(A)(37), to discuss proprietary data furnished to the VPA in confidence, and the provisions of §2.2-3711(A)(1), to discuss assignment, appointment, promotion and performance of employees of a public body.
4.    Vote on the motion
5.    **Open Session** – Certification of closed session
6.    Opportunity for public comment
7.    Adjourn

**CLOSED SESSION LANGUAGE**  
VPA Board Executive Committee  
Closed Meeting – February 2, 2026

**TO CONVENE CLOSED MEETING:**

“I move that the VPA Board’s Executive Committee convene a closed meeting in accordance with The Virginia Freedom of Information Act, pursuant to the requirements of §2.2-3711(A)(37), to discuss proprietary data furnished to the VPA in confidence, and the provisions of §2.2-3711(A)(1), to discuss assignment, appointment, promotion and performance of employees of a public body.

[Motion] [Second needed] [Voice Vote]

**CERTIFICATION AFTER CLOSED MEETING:**

“I move the following resolution,

Whereas, the Executive Committee has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

Whereas, §2.2-3712 of the Code of Virginia requires a certification that such closed meeting was conducted in conformity with Virginia law;

Now, therefore be it resolved, that the committee member certifies that, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements under this chapter were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered by the Committee.”

[Motion] [Second needed] [Roll Call Vote]

Committee Members:

- Chair Kirk
- Vice Chair Burnett
- Commissioner Andersen
- Commissioner Asbury
- Commissioner Coleman