

**BVS Women Veterans Program Working Group  
Meeting Minutes (DRAFT)  
February 3, 2026**

A meeting of the **BVS Women Veterans Program Working Group** was held on **3 February 2026** at **10:00 a.m.** at **Annie Walker Hub/Zoom.**

**Members Present**

1. Joyce Henderson
2. Neikesha Thompson
3. Jeri Prophet
4. Katherine Martinez
5. Sonja Lemott
6. Claudia Flores
7. Matt Miller
8. K. Monahan
9. Vonzell Mattocks
10. Kayla Owen

**Members Absent**

1. Delegate Jackie Glass

**Commonwealth of Virginia Officials Present**

1. Patrice Jones, DVS
2. Jasmine Gore, DVS
3. Dara Hechter, DVS

**Guests**

1. None

**I. Items included in the Agenda Packet**

- II. New Business – Neikesha Thompson, *VWVPWG Co-Chair* (10:15-10:40)

- a. **Updates** on Women Veterans Recognition Ceremony & Luncheon
- b. **Care Center Pinning Ceremonies**
- c. **“How Can We Help?”** Survey and associated Raffle
- d. **Virginia Women Veterans Day-Planning**
- e. Working Group Meeting Frequency (Monthly or Quarterly)(Date/Time)
- f. New priorities
- g. Future Goals

### **Item I. Opening**

Joyce Henderson called the meeting to order at **10:00 a.m.**

### **Item II. Roll Call and Quorum Determination**

Roll was called and **quorum was not met**. Because quorum was not established, no official business could be conducted.

### **Item III. Agenda and Minutes**

Approval of the agenda and previous meeting minutes was deferred to the next meeting.

### **Item IV. Informational Updates (No Action Taken)**

Attending members engaged in brief informal discussion regarding the following:

- Overview of the updated vision for the Women Veterans Recognition Ceremony.
- Introduction of the new DVS “How Can We Help?” Survey and a raffle incentive to increase participation (pending legal review).
- Revision of the guest speaker list to ensure representation from all military branches.
- Inquiry into directing proceeds from Women Veterans license plates to the VSF/Women Veterans Program (requires 2027 legislative code change).
- Identification of limited publicity for the Women Veterans Ceremony, including lack of visibility on DVS and VA websites.
- Proposed way ahead for the working group to strengthen support for the Women Veterans Program.

### **Item V. Public Comment**

Public comment was not held due to the lack of quorum.

### **Item VI. Adjournment**

The meeting was adjourned at **11:00 a.m.** All agenda items will be carried over to the next scheduled meeting on **25 February 2026**, pending confirmation.