



5620 Cox Road, Glen Allen, Virginia 23060

**Executive Committee Agenda**

**Date: July 9, 2026**

**Time: 9:30 – 10:45 AM**

**Location: Department for Aging and Rehabilitative Services  
8004 Franklin Farms Dr.  
Henrico, VA 23229**

Gayl Brunk, Chairperson	Daniel Aranda, Vice Chairperson	Chris Grandle, Secretary
Harry Henderson, Treasurer	Marcia DuBois, DARS ex officio	Eric Raff, VDDHH ex officio

	<i>Item Name</i>	<i>Responsible Party</i>	<i>Information/Discussion/Action</i>
<b>1.</b>	<b><u>Call to Order</u></b> Welcome, Roll Call, Review agenda	Brunk, Chair	Information/Action; revise agenda as needed
<b>2.</b>	<b><u>Public Comment</u></b>	Brunk	
<b>3.</b>	<b><u>Approve Minutes from April Meeting</u></b>	All	No Motion needed unless there are changes.
<b><u>New Business</u></b>			
<b>4.</b>	<b><u>Treasurer's Report</u></b> Review 3rd Quarter Financial Statement, FFY26	Henderson	Discussion/Information

<i>Item Name</i>	<i>Responsible Party</i>	<i>Information/Discussion/Action</i>
<b><u>6.</u></b> <b><u>Proposed FFY27 Budget Discussion</u></b>	Roche	Information; possibly a Recommendation to full Council
<b><u>7.</u></b> <b><u>Administrator's Report for 3rd Quarter</u></b>	Roche	Information
<b><u>8.</u></b> <b><u>APRIL IL Conference</u></b>	Roche/All	Information
<b><u>9.</u></b> <b><u>Updates and feedback from VACIL regarding youth scholarship fund</u></b>	Brunk	Information
<b><u>10.</u></b> <b><u>Membership Updates</u></b>	Roche/All	Information
<b><u>11.</u></b> <b><u>Ensure Chairperson and Treasurer have everything needed for reports during Business Meeting</u></b>	All	
<b><u>12.</u></b> <b><u>Information for Quarterly Progress Report</u></b>  Identify achievements & barriers, if any	Brunk/All	Information
<b><u>13.</u></b> <b><u>Adjournment</u></b> ; no later than 10:45 a.m.	Brunk	Action: adjourn meeting

Acronyms

ACL = Administration for Community Living

FFY = Federal Fiscal Year (FFY23 is from October 1, 2022 – September 30, 2023)

PPR = Formerly the 704 Report, Program Performance Report

SPIIL = State Plan for Independent Living

VACIL = Virginia Association of Centers for Independent Living



5620 Cox Road, Glen Allen, Virginia 23060

**Nominating Committee Agenda**

**Date: July 9, 2026**

**Time: 10:45 AM – 10:55 AM**

**Department for Aging and Rehabilitative Services – Central Office**

**5620 Cox Rd**

**Glen Allen, VA 23060**

**Blue Ridge Meeting Room; 1<sup>st</sup> floor**

<i>Item Name</i>	<i>Responsible Party</i>	<i>Information/Discussion/Action</i>  <i>Attachment #, if any</i>
<b><u>Call to Order</u></b>	Welcome and Roll Call	Group to choose the Chair of subcommittee. Information
<b><u>New Business</u></b>		
1.	Review officer positions and develop slate of nominations to be voted on by the full council.  Note: All current Officers have served the maximum 2 years in their positions. All positions need to be filled for FFY27 (October 1, 2025 – September 30, 2026) Current Officers are still eligible to serve on the Executive Committee but they must serve in a different position.  <b>Positions to be Filled:</b> <ul style="list-style-type: none"> <li>➤ Chair</li> <li>➤ Vice Chair</li> <li>➤ Treasurer</li> <li>➤ Secretary</li> </ul>	All  Discussion
2.	Adjournment	All



**Quarterly Business Meeting Agenda**  
**July 9, 2026**  
**Time: 11:00 AM – 2:00 PM**

Dept. for Aging and Rehabilitative Services  
 5620 Cox Road  
 Glen Allen, Virginia 23060  
 Blue Ridge meeting room; first floor

		<i>Item Name</i>	<i>Responsible Party</i>	<i>Info/Discussion/Action Attachment #, if any</i>
11:00 AM	1.	<b>Call to order</b>		
		<ul style="list-style-type: none"> <li>• Member and staff roundtable introductions</li> <li>• Welcome visitors</li> <li>• Review agenda; any additions or Revisions</li> </ul>	Brunk/All	Information
11:05	2.	<b>Public Comment</b>	Brunk	
11:08	3.	<b>Approval of Minutes: April 2026 Meeting Minutes</b>	Brunk	Action: No motion needed unless changes; accept as written or make motion for changes.
11:10	4.	<b>Part B Report – 3<sup>rd</sup> Quarter</b>	Andrea King	Information
11:40	5.	<b>Chairperson’s Report</b>	Brunk	Information and discussion

11:50 AM	6.	<b>Treasurer's Report FFY26 3rd Quarter Expenditures</b>	Henderson	Information and discussion
11:55	7.	<b>Proposed Budget for FFY27</b>	Henderson	Information followed by vote
12:00 PM		<b>Break &amp; Setup for Working Lunch</b>		
12:05	8.	<b>Working Lunch Session; SILC Knowledge Refresher</b>	Roche	Information
12:35	9.	<b>Member Recognition</b>	All	
12:55	10.	<b>Nominating Committee Presents FFY27 Slate of Officers (to serve 10/1/26 - 9/30/27)</b>	All	Information followed by vote
1:05	11.	<b>Electronic Meeting Policy – Annual Adoption</b>		Information followed by vote
1:10	12.	<b>Proposed Meeting Schedule for 2027</b>	All	Discussion; possible vote
1:20	13.	<b>Special Reports and Agency Updates</b>	<b>(Reports should be limited to approx. 5 minutes)</b>	
	a.	DARS	DuBois	Information
	b.	DBVI	VACANT	Information
	c.	VDDHH	Raff	Information
	d.	DBVI SRC	Talley	Information
	e.	DARS SRC	Brunk	Information
	f.	VACIL	Brunk	Information
	g.	SPIL Development Team	Bryant	Information
1:50	14.	<b>Achievements &amp; Barriers – Information for the 2025 PPR/704 Report</b>	All	

**Acronyms**

ACL= Administration for Community Living

APRIL = Association of Programs for Rural Independent Living

CIL = Center for Independent Living

SPIL = State Plan for Independent Living

DARS = Department for Aging and Rehabilitative Services

DBVI = Department for the Blind and Vision Impaired

FFY = Federal Fiscal Year

HHS = Health and Human Services (federal)

NCIL = National Council on Independent Living

PPR = Program Performance Report (formerly known as 704 Report)

SRC = State Rehabilitation Council (DARS and DBVI both have SRCs)

VACIL = Virginia Association of Centers for Independent Living

VBPD = Virginia Board for People with Disabilities

VDDHH = Virginia Department for the Deaf and Hard of Hearing



*5620 Cox Road, Glen Allen, VA 23060*

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**SPIL Development Team**

**Agenda**

**Date: July 9, 2026**

**Time: 2:15 p.m. – 3:30 p.m.**

**Hybrid Meeting with in-person and virtual attendance  
(streamed live to public via zoom webinar)**

**In person attendance at: DARS Central Office**

**5620 Cox Rd, Glen Allen, VA 23060**

**Blue Ridge Conference Room, 1<sup>st</sup> floor**

- 1.) Call to order - Chairperson Bryant
- 2.) Public comments
- 3.) Approve meeting minutes from May
- 4.) VACIL input on the most common needs of consumers - Brunk and Davis
- 5.) Discuss needs identified from other sources (refer to email sent by Lauren on 5/26) and evaluate whether a needs assessment should be carried out - All
- 6.) Begin to discuss goal ideas broadly while also identifying which activities from the current SPIL should be carried forward into the new SPIL - All
- 8.) Discuss next steps, next meeting dates and times, etc. - All
- 9.) Adjournment